

COUNCIL OF CHEVY CHASE VIEW

Monthly Meeting

Date: April 20, 2011
Place: Christ Episcopal Church, Kensington, Maryland
Present: Mike Plantamura, Chair; Coral Bell, Paula Fudge, Lulu Gonella,
Mike Greene, Council members
Jana Coe, Town Manager
Alan Beal, Building Permit Administrator
Ron Bolt, Legal Counsel to Chevy Chase View
Rachel Ritvo, 4020 Everett Street
Patrick Lively, 4013 Cleveland Street
Robert Lach, Jr., Architect for Patrick Lively
Tom McHale, 4016 Everett Street
Renee Molina, 4013 Franklin Street
Lauren Clark, GTM Architects, Architect for McHale and Molina

Results of Executive Session of April 20, 2011: At 7:12 p.m., Paula Fudge moved to enter an executive session according to Section 10-508(a)1.(i) to discuss the employment, compensation, and performance evaluation of Jana Coe, Town Manager. Mike Greene seconded the motion and it passed unanimously. The Council discussed the employment, compensation, and performance evaluation of the town manager, and agreed upon a compensation amount. The meeting adjourned at 7:17 p.m.

Called Monthly Meeting to Order: 7:25 p.m. by Mike Plantamura, Chair

Approval of Minutes of March 16, 2011 Regular Meeting: Paula Fudge moved that the minutes of the March 16, 2011 regular monthly meeting be approved. Coral Bell seconded the motion. The motion passed unanimously.

Financial Report for the Period March 1, 2011 to March 31, 2011: Lulu Gonella moved that the financial report for the period of March 1, 2011 to March 31, 2011 be approved. Coral Bell seconded the motion and it passed unanimously.

Council Member Walk: Coral Bell reported curb damage near 3815 Everett Street. Jana Coe will follow up on this issue.

Application for Building Permit for Second-Story Addition and Rear Screened Porch – 4013 Cleveland Street (Lively): Jane and Patrick Lively of 4013 Cleveland Street applied to construct a second-story addition and new rear screened porch. This proposed construction conforms to all CCV building regulations. The CCV permit can be issued upon receipt of Montgomery County permit. Lulu Gonella moved that the application be approved. Coral Bell seconded the motion and it passed unanimously.

Application for Demolition/New Home Permit – 4016 Everett Street (McHale): Jeanette and Tom McHale applied for a demolition permit of the existing home of 4016 Everett Street. They also applied for a permit to construct a new two-story home, detached garage and extension of the existing driveway. The proposed new home and detached garage conform to all CCV building regulations. The covered porch on the proposed new home will extend 4.8', which is permitted by CCV building regulations. Paula Fudge moved that the applications be approved. Mike Greene seconded the motion and it passed unanimously.

Application for Demolition/New Home Permit – 4013 Franklin Street (Molina): Carlos and Renee Molina applied for a demolition permit of the existing home at 4013 Franklin Street. They also applied for a permit to construct a new two-story home and a detached garage, including the elimination of the existing driveway on the right side of the property and construction of a new longer driveway on the left side of the property. The proposed new home and detached garage conform to all CCV building regulations.

Prior to the filing of the homeowners' CCV application for the new home and driveway, the State Forester was asked to assess the health of the 42" diameter maple in the right-of-way adjacent to the proposed new driveway on the left side of this property. The State Arborist evaluated the tree and determined that a minimum of 35% of its crown was decayed, and reported that the extensive root system would be damaged by the construction, hastening the tree's decline. He issued a permit for its removal and recommended that the homeowners bear the financial responsibility for the removal, which recommendation the Council agreed to include as a condition for approving the construction permit. In addition, the homeowners will be responsible for restoring the right-of-way where the existing curb cut will be closed. CCV retains the right to plant a new right-of-way tree following completion of construction (with this planting anticipated for Spring 2012). Lulu Gonella moved that the application be approved with the above conditions. Paula Fudge seconded the motion and it passed unanimously.

Application for Storage Barn Structure – 10010 Summit Avenue (Bowen): David and Patricia Bowen applied to construct a new 16' x 20' storage barn at the right rear corner of the property at 10010 Summit Avenue. The new accessory structure would have an overall height of 21.5', which requires that both the rear and side setbacks be increased by 6.5'. This structure can therefore be no closer than 13.5' from the side and rear lot lines. The proposed location for the structure exceeds that minimum setback requirement. Following construction, Mr. Bowen will have a wall

check done to confirm the proper setbacks have been met for this structure. Paula Fudge moved that the application be approved. Coral Bell seconded the motion and it passed unanimously.

Amend CCV Permit No. 259-12001 to Include Front Porch Cover – 9813 Connecticut Avenue (Moore/Janashek): Alan Beal presented plans to amend CCV Permit No. 259-12001 to include a front porch cover at 9813 Connecticut Avenue. The established building line for this property is 37.89', and the porch is permitted to extend 5' into the setback. Mike Greene moved that the amendment as presented be approved. Coral Bell seconded the motion and it passed unanimously.

BRAC Report: Please visit www.chevychaseview.org for links to BRAC related websites and information. Montgomery County's BRAC website is updated weekly and also includes important information.

Report on Safe Routes to School Grant/SHA Design Plan Progress for Connecticut Avenue Sidewalk: State Highway Administration (SHA) is finalizing the retaining wall and landscaping designs that are part of this project. As part of this final impact analysis, SHA has been requested by Maryland Historical Trust (MHT), to complete an eligibility survey to determine if Chevy Chase View could qualify as historic, due to the age of many of the homes. This is part of the environmental clearance (Section 106 law) that SHA is required to go through on all of its projects, especially those using Federal dollars. As part of this survey, citizens can expect to see SHA historians taking pictures and documenting all the structures within the Town. This work is anticipated to begin in early May and continue into June. MHT will have a review time of at least 30 days. Once this process is complete, SHA can proceed with the advertisement of the project for construction, most likely at the end of July or in early August. Homeowners directly affected by the sidewalk installation should receive additional information by early May.

Report on Spring 2011 Tree Planting: Lulu Gonella reported that 15 new right-of-way trees will be planted on April 30, 2011. Two of these trees are new placements, and the remaining 13 replace trees that have been removed in the past year. The total cost of the trees, which includes planting, is \$5,425.00. Lulu Gonella and Jana Coe will join Tom Laws for the semi-annual inspection of trees with the State Forester on April 28.

Chevy Chase Sector Plan Update: The Chevy Chase Land Company has reserved the National 4-H Youth Conference Center on Wednesday, April 27, at 7:00 p.m. to present its vision and conceptual development plans responsive to the planned Purple Line transit station to be located at Chevy Chase Lake. In late May, Park and Planning staff will call a community meeting to present their thoughts on the elements to be included in the Chevy Chase Sector draft plan, which will be sent to the Planning Board in June. The Connecticut Avenue Corridor Committee (CACC) concluded at its April 14 meeting that its involvement is limited until this fundamental process between the Chevy Chase

Land Company and Park and Planning is resolved. The spokesman for the CACC, David Lublin, has shared the committee's over-arching concerns with the Planning Board staff as well as members of the Montgomery County Council.

Approval of Lindsey and Associates Engagement Letter for FY2011 Audit:

The Council reviewed Lindsey & Associates' engagement letter to conduct the CCV state-mandated audit for FY2011. Paula Fudge moved the proposed engagement letter be approved. Mike Greene seconded the motion and it passed unanimously.

Review of Joe Cutro Traffic/Speed Monitoring Proposal: The Council reviewed traffic engineer Joe Cutro's proposal to provide automatic traffic recording services in CCV. The proposal option selected by the Council will provide a comprehensive survey of the Town's traffic patterns, allowing different comparisons between streets and will gauge the effectiveness of traffic mitigation strategies. Traffic data will be collected for a full week in two-street pairs that will include Dresden, Everett, Franklin, Glenrose, Glenridge, all east of Summit Avenue, and Everett Street east of Connecticut Avenue. Traffic volume and speed data will be recorded at one-hour increments over a 6-day period, Monday through Saturday inclusive. Records will be set, relocated, or removed on Sundays. There are various options of data segregation that the Council will review. The first two-street pair will begin on Monday, May 2, 2011. The total cost for this proposal is \$2,500.00

Mike Greene moved that the Council approve the proposal and authorize Jana Coe to direct Mr. Cutro to include an additional full week pairing for Franklin Street east of Connecticut Avenue and Summit Avenue near Cleveland Street, with up to an additional \$1,000.00 in fees authorized for inclusion of these two additional locations. Lulu Gonella seconded the motion and it passed unanimously.

Review of Road Maintenance for FY2011: Coral Bell presented proposals from Chamberlain Contractors for routine road maintenance in FY2011. The crack sealing, curb repair, apron replacement and drainage issues total \$21,600.00; the sidewalk repair and speed hump painting total \$2,000.00.

There are three construction right-of-way restoration areas that total \$20,558.00, of which CCV will contribute approximately \$3,300.00. Paula Fudge moved that the Council approve the proposals. Coral Bell seconded the motion and it passed unanimously. This work will be scheduled before the end of May.

Jana Coe reported that the WSSC reimbursement process for Franklin Street is nearly complete. Chamberlain Contractors has submitted a proposal for the five utility cuts, curb replacement, fabric installation and the 1.5" mill/overlay required to restore Franklin Street to its pre-WSSC work condition. The Council discussed the WSSC reimbursement computations and the option to allow WSSC's contractor to perform the work. The Council concluded it is in the best interest of the Town to adhere to the policy that the work be performed by a CCV contractor that can be held accountable to its warranty. Jana Coe will

advise the Council when the final reimbursement numbers are available, but explained that WSSC's reimbursement numbers will likely be approximately \$8,000.00 less than the cost of the Chamberlain Contractors proposal.

The Dresden Street restoration project is also in the reimbursement stage. Jana Coe has requested that WSSC's contractor, Ft. Myers Construction, furnish compaction tests results/specifications for asphalt used for the utility cuts, as WSSC will not reimburse CCV for this work. No decision will be made on this restoration work until this information has been received, as some of the permanent patches are beginning to show signs of failure.

Discuss ShoreScan Proposal for Web-Based Repository for CCV Records: Jana Coe reported that she attended a two-hour presentation with Town of Kensington officials to learn about ShoreScan document-management technology. After attending a one-day session on record retention last Fall and speaking to several firms over the past six months that help set up, train and offer program support for a centralized web-based repository, Jana Coe reported that ShoreScan's proposal would support the transitioning of current files and 80 years of archival files to a web-based repository that Council members (and other authorized individuals) could access. Lulu Gonella and Mike Greene have offered to attend a ShoreScan presentation next month.

Participation in the Montgomery County Debris Management Plan: Montgomery County has a Federal Emergency Management Agency (FEMA) approved debris management plan that identifies the procedures, resources and facilities involved in performing the debris clean-up after a severe weather event such as a hurricane. The County has also established contracts with three emergency debris management contractors with extensive equipment resources and a specialized monitoring contractor (to document activities for FEMA reimbursement). These resources will become available to CCV at reasonable costs, already established under the County's contracts, if CCV executes a Memorandum of Understanding (MOU). A draft MOU has been circulated to Council members. Jana Coe reported that other municipalities are also in the preliminary review stages of this Plan and recommended that the other municipalities be contacted to share a one-time expense for Ron Bolt's legal services in connection with review and negotiation of the MOU.

Appreciation to Mike Plantamura: The entire Council and Jana Coe thanked Mike Plantamura for his valuable contribution of service for six years, five years as the CCV Council Chairman and one year as a Council member. Mike contributed many, many hours to keep legal oversight to the speed camera installation/finalized Montgomery County Memorandum of Understanding, Connecticut Avenue lighting effort, as well as the general business activities of CCV. As Chairman, he led the Council with an open and deliberate style that will be missed. We thank him for all of his hard work and dedication.

Motion to Adjourn: At 9:15 p.m., Lulu Gonella moved the meeting be adjourned. Mike Greene seconded the motion and it passed unanimously.

Time and Place of Next Meeting: The Council will meet next for its monthly meeting on Wednesday, May 18, 2011, at 7:30 p.m. at the Christ Episcopal Church, Kensington, Maryland.

Respectfully submitted,
Jana Coe, Town Manager

NOTES and REMINDERS:

Application for Building Permit – Building Permit Applications for consideration at the May 18, 2011, meeting must be fully perfected by 5:00 p.m. on May 4, 2011. Applications can be submitted to Alan Beal, the Building Permit Administrator, for review. Please note that Mr. Beal’s review may take several days and an application is not considered perfected until Mr. Beal completes his review. Any questions about this process should be directed to Mr. Beal at 202-607-4153.

Bulk Pick-Up - The May bulk pick-up is scheduled **on Saturday, May 7th**. As a reminder, heavy refuse includes major appliances (must have Freon removed), furniture, large toys, bicycles, and plumbing fixtures. Excluded are batteries, propane tanks, bricks, general construction debris and iron pipes. Please have your items at the curb by 7:00 AM on Saturday as the truck comes through early.

Website - Please visit our website at www.chevychaseview.org.

Listserv – Please consider becoming a member of the CCV listserv. Send an email to ChevyChaseViewNet-subscribe@yahoogroups.com. As a reminder, the **ChevyChaseViewNet listserv is not intended to be used by residents to contact the Town Manager or Council members.** For the latter, please use the appropriate telephone number or email address for the Town Manager or Town Council member(s). To ensure the most timely response on matters related to Town business or the Chevy Chase View Council, your inquiries are best directed to the Town Manager at ccviewmanager@verizon.net or by calling 301-949-9274.

Trash Pickup – CCV provides backyard trash pickup. Please do not take your cans to the curb. Please note that this does NOT include yard waste and recycling removal that is collected at the curb. Thank you.

Overgrowth on CCV Sidewalks: Residents are reminded to cut back all shrubbery that protrudes into the adjacent sidewalks on their property. Pedestrians should have access to the full width of the sidewalk.

Storm Drains: If there is a storm drain adjacent to your property, would you mind helping us out? If you could clear the accumulated debris occasionally, it will be better to add this debris to the weekly yard pickup as opposed to ending up in the Chesapeake Bay! Thank you.

Connecticut Avenue Corridor Committee: Twenty-three directly affected communities listed below have joined together as the Connecticut Avenue Corridor Committee (CACC) to engage in the planning process and to assure the best possible outcome for the communities surrounding the Chevy Chase Lake area. Issues that this group will be focusing on include:

- 1) pressure on already congested roadways;
- 2) the desire to maintain or expand neighborhood-oriented retail; and
- 3) the amount, nature and placement of any proposed increased density.

Community participation is called for in the planning process. By joining together the participating communities hope to voice their concerns in a timely and effective manner. The spokesperson for this group is David Lublin, Mayor of the Town of Chevy Chase, who can be reached at lublin.david@gmail.com.

The following municipalities, civic associations, condominiums and others are part of this effort: Town of Chevy Chase; Chevy Chase Village; Village of Chevy Chase, Section 3; Village of Chevy Chase, Section 5; The Village of Martin's Additions; The Village of North Chevy Chase; Town of Kensington; Town of Chevy Chase View; Rollingwood Citizens Association; Coquelin Run Citizens Association; Chevy Chase Hills Citizens Association; Chevy Chase Valley Citizens Association; East Bethesda Citizens Association; Chevy Chase Section 4B (Edgevale); Chevy Chase Park Home Owners Association; The Hamlet Citizens Association; Hamlet Place Owners Association; Farmington Hills Citizens Association; Columbia Country Club; Classic Residence VI (8100 Conn Ave); 8101 Connecticut Ave. Condominium Association; Hamlet House Condominium Association; Chevy Chase Mews Condominium Association.