

# COUNCIL OF CHEVY CHASE VIEW

## Monthly Meeting

Date: June 15, 2011

Place: Christ Episcopal Church, Kensington, Maryland

Present: Lulu Gonella, Chair; David Albright, Coral Bell, Paula Fudge,  
Mike Greene, Council members

Jana Coe, Town Manager

Alan Beal, Building Permit Administrator

Ron Bolt, Legal Counsel to Chevy Chase View

Others Present: Rachel Ritvo, 4020 Everett Street

Called Monthly Meeting to Order: 7:30 p.m. by Lulu Gonella, Chair

David Albright participated via cellphone in this meeting.

**Approval of Minutes of May 18, 2011 Monthly Meeting:** Coral Bell moved that the minutes of the May 18, 2011 monthly meeting be approved. Mike Greene seconded the motion. The motion passed unanimously.

**Financial Report for the Period May 1, 2011 to May 31, 2011:** Coral Bell moved that the financial report for the period of May 1, 2011 to May 31, 2011 be approved. Paula Fudge seconded the motion and it passed unanimously.

**Council Member Walk:** Mike Greene conducted the monthly walk. He found nothing to report.

**Application for Deck Permit – 4025 Glenrose Street (Wilkinson):** Gary and Eileen Wilkinson applied for a permit to erect a deck on the left side of their house. The proposed deck conforms to all CCV building regulations. Paula Fudge moved that the application be approved. Coral Bell seconded the motion and it passed unanimously.

The Council discussed the policy for processing approved building plans that change prior to the CCV building permit being issued.

**BRAC Report:** Lulu Gonella reported that the Cedar Lane bridge closes on June 16<sup>th</sup>. CCV residents are encouraged to visit [www.chevychaseview.org](http://www.chevychaseview.org) for links to BRAC-related websites and information. Montgomery County's BRAC website is updated

weekly and also includes important information, including details about traffic pattern changes.

**Report on Connecticut Avenue Sidewalk:** Jana Coe reported that the Cultural Resources section of the State Highway Administration (SHA) has completed the inventory of properties in CCV. The determination has been made that CCV is not eligible for the National Register of Historic Places. SHA will advertise for the construction of this sidewalk under the necessary guidelines and it is expected that the actual construction will begin in the Fall.

**Report on Spring 2011 Tree Maintenance:** Lulu Gonella reported that Myers and Laws Tree service has completed the juvenile corrective pruning on new trees planted within the last five years. In the next several weeks, all Town trees will be checked and cleared of dead wood, all traffic signage will be checked for clearance, and five trees permitted by the State Forester will be removed.

**Chevy Chase Sector Plan Update:** On Saturday, June 18, 2011, the staff of Maryland National Capital Park and Planning (MNCPP) will be reviewing their initial recommendations for the Chevy Chase Lake Sector Plan. This plan is available on their website, <http://www.montgomeryplanning.org/community/chevychaselake>. After viewing the recommendations, there is a link to another page where you can pose questions and comments directly to MNCPP.

**Review of Joe Cutro Traffic/Speed Monitoring Report:** The Council reviewed the traffic and speed monitoring report prepared by Joe Cutro, traffic engineer. The report presented data collected for a full week in one (1) two-street pair and two (2) three-street groups that included Summit Avenue (near Cleveland), Dresden, Everett, Franklin, Glenrose, Glenridge, all east of Summit Avenue, and Franklin and Everett Streets east of Connecticut Avenue. This report contains data that provides a reliable baseline for speed and traffic volumes. The Council will meet with Mr. Cutro to discuss this report in more depth for one hour prior to the July 12<sup>th</sup> Council meeting.

**Review of Road Maintenance for FY2011:** Jana Coe reported that the routine road maintenance in FY2011 (crack sealing, curb repair, apron replacement, correction of drainage issues, sidewalk repair and speed hump/crosswalk painting) is scheduled for late June. The restoration of the 4200 block of Franklin Street, due to the WSSC rehabilitation work in the Fall 2010, will be included in the schedule as the recent core sample test performed at 4217 Franklin Street confirmed the sub-base of the road was properly compacted.

Jana Coe reported that Grade Line, Ft. Myers' sub-contractor, conducted its own core sample test on the Dresden Street WSSC rehabilitation areas on May 24, 2011, and those results confirmed the failed results of WSSC's previous core sample tests. Reconstruction work by Grade Line will be scheduled within the next ten days. Due to the WSSC's lack of

oversight during the original excavation/rehabilitation work in late 2010, the Council discussed the importance of independent oversight for the impending Grade Line reconstruction of a portion of the utility trench which requires removal/re-compaction of the sub-base. Chandra Akisetty, pavement engineer for Global Resource Recyclers, was present for the previous failed core sample testings (at no charge to the Town). It is estimated that the work could take up to four days, depending on the crew size. Coral Bell moved that the Council approve the \$800 per day expenditure for Mr. Akisetty's oversight of the testing/reconstruction work. Paula Fudge seconded the motion and it passed unanimously.

**Discuss ShoreScan Proposal for Web-Based Repository for CCV Records:** Jana Coe asked the Council to table this matter until the July 12<sup>th</sup> Council meeting.

**Resolution No. 96-06-11 to Enter into Memorandum of Understanding (MOU) with Montgomery County for Emergency Debris Management:** The Council discussed the revised Memorandum of Understanding and concluded that entering into this MOU ensures CCV would have FEMA-approved contractors for monitoring and cleanup in the event of a disaster. Coral Bell moved that Resolution No. 96-06-11 be approved, whereby the CCV Council would agree to enter into the MOU effective June 15, 2011. Paula Fudge seconded the motion and it passed unanimously. Ron Bolt and Jana Coe were authorized to execute the Emergency Debris Management MOU.

**Initiation of eTown Mailings:** Jana Coe reported that the eTown Mailings option was ready to launch on the CCV website. The notice will be posted on the listserv and a separate flyer will be distributed to all residents. The Council strongly encourages residents to sign up for these electronic mailings in an effort to reduce printing and mailing costs, and because it will have the positive environmental impact of paper reduction.

**Recognition and Appreciation to Christ Episcopal Church:** Mike Greene moved that CCV donate \$750 to Christ Episcopal Church as a gesture of appreciation for the use of church facilities during the past year. Coral Bell seconded the motion and it passed with a 4-0 vote, with David Albright abstaining since he is an active member of the Church congregation.

**Motion to Adjourn:** At 9:35 p.m., Mike Greene moved the meeting be adjourned. Paula Fudge seconded the motion and it passed unanimously.

**Time and Place of Next Meeting:** Due to conflicts with Council members' schedules in July, the Council will meet next for its monthly meeting on **Tuesday, July 12, 2011**, at 7:30 p.m. at the Christ Episcopal Church, Kensington, Maryland. Please note that this is a departure from the regular monthly meeting date on the third Wednesday of each month.

Respectfully submitted,  
Jana Coe, Town Manager

## **NOTES and REMINDERS:**

**Application for Building Permit** – Building Permit Applications for consideration at the July 12, 2011, meeting must be fully perfected by 5:00 p.m. on July 5, 2011. Applications can be submitted to Alan Beal, the Building Permit Administrator, for review. Please note that Mr. Beal's review may take several days and an application is not considered perfected until Mr. Beal completes his review. Any questions about this process should be directed to Mr. Beal at 202-607-4153, or email him at [info@midatlanticinspections.com](mailto:info@midatlanticinspections.com).

**Bulk Pick-Up** - The May bulk pick-up is scheduled **on Saturday, July 2nd**. As a reminder, heavy refuse includes major appliances (must have Freon removed), furniture, large toys, bicycles, and plumbing fixtures. Excluded are batteries, propane tanks, bricks, general construction debris and iron pipes. Please have your items at the curb by 7:00 AM on Saturday as the truck comes through early.

**Website** - Please visit our website at [www.chevychaseview.org](http://www.chevychaseview.org).

**Listserv** – Please consider becoming a member of the CCV listserv. Send an email to [ChevyChaseViewNet-subscribe@yahoogroups.com](mailto:ChevyChaseViewNet-subscribe@yahoogroups.com). **As a reminder, the ChevyChaseViewNet listserv is not intended to be used by residents to contact the Town Manager or Council members. For the latter, please use the appropriate telephone number or email address for the Town Manager or Town Council member(s). To ensure the most timely response on matters related to Town business or the Chevy Chase View Council, your inquiries are best directed to the Town Manager at [ccviewmanager@verizon.net](mailto:ccviewmanager@verizon.net) or by calling 301-949-9274.**

**Trash Pickup** – CCV provides backyard trash pickup. Please do not take your cans to the curb. Please note that this does NOT include yard waste and recycling removal that is collected at the curb. Thank you.

**Overgrowth on CCV Sidewalks:** Residents are reminded to cut back all shrubbery that protrudes into the adjacent sidewalks on their property. Pedestrians should have access to the full width of the sidewalk.

**Storm Drains:** If there is a storm drain adjacent to your property, would you mind helping us out? If you could clear the accumulated debris occasionally, it will be better to add this debris to the weekly yard pickup as opposed to ending up in the Chesapeake Bay! Thank you.

**eTownMailings: NEW!!**

You can now receive the monthly CCV Council meeting minutes and other mailings from the Town via email rather than traditional mail. This does not replace the CCV listserv. Go to the CCV website and find the box that says "eTown Mailings". Enter your mail address in the white field, then hit "Go". This will take you to the website of our partner, Constant Contact. Re-type your email address in the box that says "Confirm your email address". Enter your first name, last name and street address in the section titled "Your Information". Finally click the button at the bottom left that says "Save Profile Changes".

After you have completed these steps, you will receive an email confirming your registration. Please note that when one member of your household registers for our electronic mailing list, we will discontinue mailing hard copies of these documents to your household.