

**COUNCIL OF CHEVY CHASE VIEW
Monthly Meeting**

Date: October 18, 2017
Place: Christ Episcopal Church, Kensington, Maryland
Present: Nancy Kehne, Acting Chair; Tom Brown, Peter Marks,
and Ron Sherrow, Council members
Jana Coe, Town Manager
Ron Bolt, Legal Counsel for Town
Joseph Toomey, CCV Building Permit Administrator

Others Present: Kate Wise, 10131 Cedar Lane
Rachel Ritvo, 4020 Everett Street

Called Meeting to Order: 7:03 p.m. by Nancy Kehne, Acting Chair

Approval of Minutes of the Variance Hearing #17-09-01 (Sartain) and September 20, 2017 Monthly Meeting Minutes: Ron Sherrow moved the minutes of Variance Hearing #17-09-01 (Sartain) and the September 20, 2017 Monthly Meeting be approved. Tom Brown seconded the motion and it passed with a vote of 4-0.

Financial Report for Period September 1, 2017 to September 30, 2017: Peter Marks moved that the financial report for the period September 1, 2017 to September 30, 2017 be accepted. Ron Sherrow seconded the motion and it passed with a vote of 4-0.

Council Member Walk: Paula Fudge will finalize her Council member walk report and submit it to the Town Manager.

Report Issuance of CCV Permit 398-09005 - Dumpster - 4001 Everett (Wratney): Application Received September 25, 2017 - Permit Issued September 27, 2017. Permits for dumpsters or portable storage units, for projects that do not require a construction permit from the Town, are processed the day in which the application is received, signed by the Council Chairperson, and delivered to the applicant with instructions for the right-of-way care and protection requirements.

Building Permit Application - Fence - 4017 Saul Road (Tarbutton): Edward and Julie Tarbutton submitted a permit application to construct a fence at 4017 Saul Road in the Town of Chevy Chase View. The application complies with all of the applicable rules and restrictions of the Chevy Chase View Municipal Code.

Mr. Toomey's review is based upon the description of the project in their application, the Location Drawing site plan by Snider & Associates dated July 23, 2014, the installation proposal from Calco Custom Fence, LLC, dated September 22, 2107, an advertisement sheet of the proposed fence, and a shared property line agreement from the adjacent neighbor.

The scope of the project is to construct a fence on their left (west) side property line between the existing new rear yard fence of the neighbor's property for a distance of approximately 67 feet to a point approximately 10 feet from the front property corner. The new fence will be a wood-picket style and 4-foot tall in the front and side yard sections. A condition of the permit must include that all parts of the fence, including pickets and post tops, can be no taller than 48 inches as measured from the ground below. Mr. Toomey recommended the Council should approve the application.

Montgomery County Department of Permitting Services issued a fence permit number 815838 on October 11, 2017.

Tom Brown moved this fence permit application be approved. Ron Sherrow seconded the motion and it passed with a vote of 4-0.

Ratify Issuance of CCV Permit No. 399-10001 - New Home - 4102 Glenridge Street (DeSarno): In June 2017, Nicholas and Lauren DeSarno applied for building permit to build a new home at 4102 Glenridge Street in the Town of Chevy Chase View. The approval of this permit has been pending, and the Council acknowledged that all outstanding issues pertaining to the building permit application have been satisfied.

The Montgomery County Department of Permitting Services has issued a building permit number 801302 on July 11, 2017, for a new home. Mr. Toomey recommended on October 13, 2017, that the Council should approve the application. The Council unanimously approved the application via email on October 15, 2017. Tom Brown moved that the approval of this permit for this new home be ratified. Peter Marks seconded the motion and it passed with a vote of 4-0.

CCV Building Permit Summary for Octobrt 2017

New applications for a Building Permit

- 4017 Saul Road (Tarbutton) Fence - applied 10/12/17

Applications for Building Permit granted interim approval

- 4001 Everett Street (Wratney) Dumpster - applied 9/25/17, issued 9/27/17
- 4102 Glenridge Street (DeSarno) New house - applied 6/1/17, interim approval 10/15/17

Approved applications awaiting issuance of Chevy Chase View permit:

- 3910 Dresden Street (O'Rourke) Pergola - applied 4/22/17, approved 5/17/17
- 4216 Everett Street (Adams and Metzger) Major addition - applied 3/1/17, approved 4/15/17
- (Sartain) Addition - applied 8/10/17, variance approved 9/20/17, application approved 9/20/17
- 4317 Saul Road (Crisafulli) Addition and detached garage - applied 8/28/17, approved 9/20/17

Active and open permit construction projects

- 3910 Dresden Street (O'Rourke) Deck stairway - applied 4/22/17, approved 5/17/17, issued 6/12/17

- 4004 Dresden Street (Moraes) Driveway and retaining wall - applied 8/2/17, interim approval 8/25/17, ratified 9/20/17
- 3819 Everett Street (Hamilton and Chen) Construction of a new home - applied 2/23/17, approved 3/15/17, issued 5/23/17
- 4220 Everett Street (Collins and Miller) Addition and detached garage - applied 6/7/15, approved 6/21/17, issued 7/28/17
- 4201 Franklin Street (Scarff) Portable storage unit - applied 9/7/17, issued 9/8/17
- 4018 Glenridge Street (Egan) Major addition - applied 1/10/17, approved 1/18/17, issued 3/20/17
- 4021 Glenridge Street (Matan) Entry portico - applied 9/5/17, approved 9/7/17, issued 9/7/17, ratified 9/20/17
- 4102 Glenridge Street (DeSarno) New house - applied 6/1/17, interim approval 10/15/17, issued 10/16/17
- 4301 Glenridge Street (Walters) Dumpster - applied 12/1/16, interim approval 12/2/16, issued 12/2/16
- 4301 Glenridge Street (Walters) New house construction - applied 6/13/16, application revised 8/5/16, approved 9/21/16, issued 1/5/17, revised 2/15/17 6/28/17
- 10010 Summit Avenue (Bowen/Muldonian) Major Addition - applied 8/6/16, interim approval 8/20/16, issued 9/15/16

Completed projects since September 2017 Council meeting

- 9809 Connecticut Avenue (Key) Dumpster - applied 8/24/17, interim approval 8/30/17, issued 8/25/17, completed 10/3/17.
- 9809 Connecticut Avenue (Key) Deck - applied 8/24/17, interim approval 8/30/17, issued 8/30/17, ratified 9/20/17, completed 10/3/17
- 3910 Dresden Street (O'Rourke) Retaining walls - applied 4/22/17, approved 5/17/17, issued 6/12/17, completed 9/26/17
- 4217 Glenridge Street (Sullivan) Dumpster - applied 7/13/17, approved 7/13/17, issued 7/13/17, completed 9/27/17
- 3905 Saul Road (Springer) Addition - applied 4/19/17, interim approval 4/25/17, issued 4/25/17, completed 9/24/17
- 4101 Saul Road (Shklyar) In-ground pool - applied 3/29/17, approved 4/19/17, issued 4/19/17, revised 6/28/17, completed 10/1/17

Update of the WSSC Project BT/CR5424A12, for the Summit Avenue and Cedar Lane Transmission Water Main Replacement and Relocation:

The next step will be replacement and repair of damaged sidewalks and driveway aprons on Cedar Lane and Summit Avenue. The final step, milling the Cedar Lane roadway and the overlay asphalt application, will be scheduled directly with WSSC. The Montgomery County contractor will be working with Town officials to coordinate the work. The striping of crosswalks will be completed following the completion of the mill/overlay. The WSSC contractor, Utilicon, has reported they are running behind schedule, and the goal is to have the work completed by the end of November, weather permitting.

Update on Proposed County Zoning Amendment ZTA 16-03 (short-term rentals) - On October 10, 2017, the County Council unanimously approved a zoning text amendment and a bill that adds restrictions on how many people can stay in a rental, how many days an owner can rent a home and which homes can be rented for short periods. Ron Bolt explained that counsel for the County has indicated that municipalities, while they cannot engage in zoning issues, they can opt out of the licensing regulations. These new regulations will go into effect on July 1, 2018. The Council will revisit this issue in March 2018.

Update on MCDOT Cedar Lane Concept Drawings to Remove Existing Side Islands and Install Center Islands: Through an e-Town mailing, Ron Sherrow solicited CCV residents' input and feedback on the new "concept" drawings prepared by the Montgomery County Department of Transportation (MCDOT) that disclose proposed locations and dimensions of six center-of-the-road traffic islands on Cedar Lane at Dresden, Franklin and Glenridge intersections, and removal of all current near-curb traffic islands at those intersections.

Ron shared the feedback and the Council discussed at length what the response should be to the MCDOT regarding the proposed concept. Kate Wise of 10131 Cedar Lane shared her concern about the speed on Cedar Lane north of the Dresden Street islands.

In summary, the Town Council of Chevy Chase View recommends that the County should follow the recommendations of the traffic engineering unit that has undertaken the development of the best practices to mitigate vehicular traffic speed/safety, control traffic volume and increase overall safety for pedestrians within the study area of the intersections at Saul Road to Dresden Street.

In addition, the Council of Chevy Chase View requests (1) the County apply these same safety measures to include Dresden Street northbound toward the Summit Avenue intersection, as this section of Cedar Lane has been directly affected by the 2012 placement of traffic calming side islands, and (2) the County Department of Transportation review existing bus stop locations to determine if safety improvements can be made if/when changes are made to the existing side island design.

Input from Town residents was solicited on the issue of center islands versus side islands at the intersections between Saul Road and Dresden Street. Opinions were mixed as to which would be the better option. For this reason, the Council defers to Montgomery County to determine the course of action to be taken as it finalizes the implementation of the recent engineering studies.

The Council members and Town residents were unanimous on the issues of Cedar Lane traffic control and safety from Saul Road to Summit Avenue being serious problems that must be addressed. Issues identified include: multiple accidents reported by Cedar Lane residents accessing their driveways; excessive vehicular speed when northbound Cedar Lane motorists pass the Dresden Street existing side islands as well as use of the parking lane to avoid waiting for left-hand Clearbrook Lane turning vehicles; and dangerous pedestrian crossings outside crosswalks.

Update on Meeting with MCDOT officials, SHA officials, and Rock Creek Hills Residents to Identify Silver Creek Middle School Safety Issues:

On October 9th, Paula Fudge, Ron Sherrow and Jana Coe attended a meeting with MCDOT and Maryland SHA officials to discuss the traffic and safety issues identified after the opening of Silver Creek Middle School. MCDOT and SHA will be coordinating their efforts to study traffic patterns, possible sidewalk installations in Rock Creek Hills as well as improving crosswalk signage.

Update on SHA Safety Study of Connecticut Avenue between Saul Road and Washington Street:

As a result of the Town's request for a speed and safety study on Connecticut Avenue, SHA undertook the study in early September when normal traffic patterns resumed. SHA has agreed that there is an opportunity to further share available information and mobility data and for the Maryland Department of Transportation State Highway Administration (MDOT SHA) District 3 Office to hear directly from community stakeholders. They have agreed to meet in mid-November to share assessments. SHA's intent to study operational and multi-modal safety impacts along MD 185 between Saul Road and Washington Street will be the most comprehensive study conducted in nearly a decade.

Council Recognition of Town Picnic Chairperson Lisa Fair and Community Volunteers:

The annual picnic tradition began 13 years ago with community members volunteering their time to coordinate the picnic. This is the third year that Lisa Fair has chaired the event and her attention is unmatched. A special thank you to our volunteers (especially Lisa's husband, Marc Vecchio) for offering their time to help set up and breakdown. And again, thank you to all who attended this year's picnic and for those who could not attend, we hope to see you next year!

Right-of-Way Tree Plantings/Maintenance:

Stadler Nursery has finalized the Fall 2017 planting schedule, with a total of 11 new trees that will be planted in right-of-way areas in mid-November (most are replacement trees for removals over the past 12 months, with three new planting opportunities). At the time these trees are planted, residents will receive watering instructions. The Council asks that you help these newly planted trees settle in to their new environment by watering at least once per week until the first frost.

Holiday Letter for Refuse/Recycling Personnel:

The Council is pleased to announce the continuation of a Community Holiday Gift Fund for our refuse and recycling personnel. The Fund is intended to provide a convenient and secure opportunity for CCV residents to convey their thanks and to send Season's Greetings to the wonderful men who collect our household waste, yard refuse and recyclable materials through the year. Peter Marks moved that the contributions would be equitably split between the Waste Management and the AA Refuse, Inc. employees, since each firm worked in the Town for six months during the 2017 calendar year. A flyer announcing the collection will be mailed to CCV residents in late November.

Discussion of Summit Avenue Sidewalk Maintenance:

The Council reviewed issues and options as they consider sidewalk improvements for the Summit Avenue asphalt sidewalk, namely (1) solicit bids from engineering firms for the development of design plans, (2) identify

qualified construction firms who will submit bids for the work, based upon general specifications from the Town, and (3) continue the critical annual maintenance needs of the existing sidewalk, with consideration of future upgrade.

After considerable discussion, the Council directed the Town Manager to secure three engineering firms who would work with the Town to develop a design plan for the seven-block sidewalk along Summit Avenue.

CCV Directory for 2017 - 2018: Jana Coe reported that the 2017-2018 Resident Directory will be distributed in early November.

Closed Session. At 9:40 p.m., in open session, Nancy Kehne made a motion to enter closed session, pursuant to Maryland Code, General Provisions Article § 3-305(b)(7) to consult with counsel to obtain legal advice on a legal matter, namely building code enforcement related to a construction project in the Town, and (b)(8) to consult with staff, about potential litigation related thereto. Peter Marks seconded the motion and it passed by a vote of 4-0. Those present included the Council members, Jana Coe, Ron Bolt, and Joe Toomey.

Discussion: The Council discussed a construction project in the Town and potential enforcement actions related thereto. The Council directed the attorney to issue a letter to the property owner.

At 10:10 p.m., hearing no objection, Acting Chair Nancy Kehne adjourned the closed session.

Time and Place of Next Meeting: The Council will meet next for its monthly Council meeting at 7:00 p.m. on Wednesday, November 15, 2017, at the Christ Episcopal Church, Kensington, Maryland.

Respectfully submitted,
Jana Coe, Town Manager

NOTES AND REMINDERS -

Leaf Removal is Underway: Hughes Landscaping, Inc. will remove all leaves on a weekly basis, weather permitting, until December 31, 2017. **Please do not mix your grass clippings with the leaves at the curb.**

Leaves are to be placed at curbside and made accessible for truck pickup. Sticks, trash, rocks and other rubbish will not be collected and should be bagged for normal trash pickup. Leaves should not be shredded or bagged. For the residents on Connecticut Avenue, Cedar Lane, Kensington Parkway and Saul Road, your leaves also will be picked up weekly. Please rake your leaves to the sidewalk. For liability reasons, do not place leaves on our sidewalks. In the event that you do not have a sidewalk, please rake your leaves as close to the street as possible.

Bulk Pick-Up - The next monthly bulk pick-up is scheduled on **Saturday, November 4, 2017**. As a reminder, heavy refuse includes major appliances (must have Freon removed), furniture, large toys, bicycles, and plumbing fixtures. Excluded are batteries, propane tanks, bricks, general

construction debris and iron pipes. Please have your items at the curb by 7:00 AM on Saturday as the truck comes through early.

Partnership with Wider Circle to Redirect Useable Items Prior to Monthly Bulk Collections: A Wider Circle (AWC), a wonderful organization whose goal is to collect re-usable furniture as well as many other household items, teamed up with the Town of Chevy Chase View to collect and redistribute items to people and families in need.

AWC thanks the CCV community for its generous donations. The next quarterly pickup is scheduled for **Thursday, November 30, 2017**. **To schedule a donation, please contact A Wider Circle no later than Monday, November 27th, by phone at 301-608-3504 or via email at furnish@awidercircle.org**

Maintenance of Shrubbery between Curb and Private Property: This is a friendly reminder to clear or trim shrubbery growing over sidewalks and maintain the area between your property and the street curb.

Application for Building Permit - Building Permit Applications for consideration at the November 15, 2017, meeting must be submitted to the Town Manager by 5:00 p.m. on November 1, 2017. Please note that the review may take several days and an application is not considered perfected until the Town Permit Administrator-Municipal Engineer completes his review. Please contact Jana Coe, Town Manager, at ccviewmanager@verizon.net or 301-949-9274.

PLEASE TAKE ADVANTAGE OF THE FOLLOWING THREE COMMUNICATION OPTIONS FOR TOWN RESIDENTS ONLY

1. Sign Up for eTownMailings: You can now receive the monthly CCV Council meeting minutes and other Council messages and important announcements from the Town Manager. This does not replace the CCV listserv. Go to the CCV website - on the front page under "Quick Links" - you will find the box that says "eTown Mailings". Enter your mail address in the white field, then hit "Go". This will take you to the website of our partner, Constant Contact. Re-type your email address in the box that says "Confirm your email address". Enter your first name, last name and street address in the section titled "Your Information". Finally click the button at the bottom left that says "Save Profile Changes". After you have completed these steps, you will receive an email confirming your registration. Please note that when one member of your household registers for our electronic mailing list, we will discontinue mailing hard copies of these documents to your household.

2. Town Directory and Members Only Access: The Town publishes a Resident Directory in early Fall each year. In addition, this Resident Directory is available online, when you to sign up for "Members Only" (link) access to the Resident Directory. When you sign up for access, the online Resident Directory will be updated to include the information you provide. If you are new to the Town, we would like to add you to the Town's online Resident Directory. Then, when the annual directory is reprinted in the Fall, your information will be included

in the printed version as well. The Town Manager administers online access accounts and formally activates residents' accounts. You will receive an email with instructions once approved. We take your privacy seriously and have done everything possible to bring this useful content to you in a secure manner.

3. Listserv - Please consider becoming a member of the CCV listserv. Send an email to ChevyChaseViewNet-subscribe@yahoogroups.com. **As a reminder, the ChevyChaseViewNet listserv is not intended to be used by residents to contact the Town Manager or Council members. For the latter, please use the appropriate telephone number or email address for the Town Manager or Town Council member(s). To ensure the timeliest response on matters related to Town business or the Chevy Chase View Council, your inquiries are best directed to the Town Manager at ccviewmanager@verizon.net or by calling 301-949-9274.**

Website - Please visit our website at www.chevychaseview.org

Storm Drains - If there is a storm drain adjacent to your property, would you mind helping us out? If you could clear the accumulated debris from the grates occasionally, it will be better to add this debris to the weekly yard pickup as opposed to ending up in the Chesapeake Bay! Thank you.