

COUNCIL OF CHEVY CHASE VIEW
Monthly Meeting

Date: November 16, 2016
Place: Christ Episcopal Church, Kensington, Maryland
Present: Paula Fudge, Chair; David Albright, Coral Bell,
Peter Marks, Ron Sherrow, Council members
Jana Coe, Town Manager
Ron Bolt, Legal Counsel for Town
Joseph Toomey, CCV Building Permit Administrator

Others Present: Robert Diss, Lindsey and Associates
Aliesha Scarlett, Lindsey and Associates
Hal Ginsberg, 4220 Franklin Street

Called Meeting to Order: 7:32 p.m. by Paula Fudge, Chair

FY16 Audit Presentation by Lindsey & Associates: Robert Diss and Aliesha Scarlett of Lindsey & Associates, CCV's auditing firm, reported to the Council that the State-mandated municipal audit for FY2016 has been completed and filed with the Department of Legislative Services.

The following statement was issued by Lindsey & Associates: "In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Town of Chevy Chase View as of June 30, 2016, and the respective changes in financial position, thereof for the year then ended in conformity with accounting principles generally accepted in the United State of America".

Approval of Minutes of October 19, 2016 Monthly Meeting: Coral Bell moved the minutes of the October 19, 2016 Monthly meeting be approved. Ron Sherrow seconded the motion. The motion passed 4-0. (Peter Marks was not yet present).

Financial Report for Period October 1, 2016 to October 31, 2016:

Paula Fudge moved that the financial report for the period October 1, 2016 to October 31, 2016 be accepted. Coral Bell seconded the motion and it passed by a vote of 4-0.

Council Member Walk: Coral Bell conducted the Council member walk and submitted her report to the Town Manager.

Ratify CCV Permit #370-10001 Dumpster Permit Approval - 4115 Everett Street (Dorment): Michael and Noelle Dorment of 4115 Everett Street submitted on October 19, 2016, an application for the placement of a dumpster in their driveway for the debris that is being generated by the interior renovation of the lower level of their home. The application states that the footprint of the home is not changing, and that it is renovation work only. Therefore, a Town of Chevy Chase permit is not needed for this work.

Mr. Toomey recommended on October 20, 2016, that the Council should approve the application. Paula Fudge moved that the approval for this dumpster permit be ratified. Coral Bell seconded the motion and it passed by a vote of 4-0.

Ratify CCV Permit #371-10002 Dumpster/Portable Storage Unit Permit Approval - 4017 Glenrose Street (Taylor): David and Charlotte Taylor of 4017 Glenrose Street submitted on October 25, 2016, an application for the placement of a dumpster and portable storage unit in their driveway for the debris that is being generated by interior renovations in their home. The application states that the footprint of the home is not changing, and that it is renovation work only. Therefore, a Town of Chevy Chase permit is not needed for this work.

Mr. Toomey recommended on October 25, 2016, that the Council should approve the application. Coral Bell moved that the approval for this dumpster permit be ratified. Ron Sherrow seconded the motion and it passed by a vote of 4-0.

CCV Building Permit Summary for November 2016

New Applications for a Building Permit:

- 4115 Everett Street (Dorment) Dumpster - applied 10/20/16, issued 10/20/16
- 4017 Glenrose Street (Taylor) Dumpster - applied 10/25/16, issued 10/26/16, completed 10/5/16

Approved applications awaiting issuance of the Chevy

Chase View permit:

- 4213 Glenridge Street (Maloney) Retaining wall - applied 7/20/15, approved 9/16/15
- 4301 Glenridge Street (Walters) Demolition and new house - applied 6/13/16, application revised 8/5/16, approved 9/21/16

Active and open permit construction projects:

- 10111 Cedar Lane (Francis/Hacking) Fence - applied 5/4/16, approved 5/18/16, issued 6/15/16
- 4225 Dresden Street (Vaghi) Addition - approved 5/21/14, time extension approved 11/19/14, issued 2/5/15, time extension approved 10/19/16
- 4312 Glenridge Street (Michele M. Dombo Construction Management, LLC) Major Addition - applied 3/20/16, Variance hearing set for 5/26/16, interim approval 6/11/16, issued 6/13/16
- 4205 Glenrose Street (Erasmus Haven BV) Construction of a new home and rear yard garage - applied 12/22/15, approved 2/17/16, issued 3/11/16
- 4304 Glenrose Street (Dumais) Major addition - applied 7/28/16, interim approval 8/14/16, issued 8/15/16
- 10010 Summit Avenue (Bowen/Muldonian) Two-Story Addition - applied 8/6/16, interim approval 8/20/16, issued 9/15/16

Completed projects since October 2016 Council meeting:

- 9819 Connecticut Avenue (Spry) Shed - applied 5/5/15, approved 5/20/15, issued 6/29/15, time extension approved 10/19/16, completed 11/9/16
- 4308 Glenridge Street (Fry) Major addition - applied 5/18/16, interim approval 5/27/16, issued 6/21/16, completed 11/3/16
- 4017 Glenrose Street (Taylor) Dumpster - applied 10/25/16, issued 10/26/16, completed 10/5/16

Traffic Study Presentation Scheduled for January 18, 2017:

Jana Coe reported that The Traffic Group has provided a comprehensive and thorough traffic/speed report of the vehicle volume/speed counts conducted last month. This report also compares vehicle volume/speed to the traffic study conducted in October 2013 (subsequent to the relocation of the Walter Reed facility). Ron Sherrow noted some typographical errors that will be addressed with Traffic Group.

The Traffic Group will present the findings of this report at the January 18, 2017 Council meeting. Please mark your calendar and plan to attend this meeting.

At 8:35 p.m., Peter Marks joined the meeting.

Town of CCV Subdivision Policy: Ron Bolt, attorney for the Town, reviewed the Town's subdivision policy with Council members. The policy can be found on the Town's website.

Motion to Adjourn: At 9:10 p.m., Paula Fudge moved the meeting be adjourned. Ron Sherrow seconded the motion and it passed by a vote of 5-0.

Time and Place of Next Meeting: The Council will meet next for its monthly Council meeting on Wednesday, December 14, 2016, at 7:30 p.m. at the Christ Episcopal Church, Kensington, Maryland.

Respectfully submitted,
Jana Coe, Town Manager

NOTES AND REMINDERS -

Partnership with Wider Circle: We have set our winter pick up for donations to A Wider Circle. A Wider Circle will be driving through the Town collecting on **Thursday, December 1, 2016.** To schedule a donation, please contact A Wider Circle no **later than Monday, November 28th,** via phone at 301-608-3504 or via email at furnish@awidercircle.org

If you would like to explore other donation options, here is a website providing many additional important donation resources within Montgomery County -

<http://www.montgomeryserves.org/volunteers/donations-collections>.

Bulk Pick-Up - The next monthly bulk pick-up is scheduled on **Saturday, December 3rd**. As a reminder, heavy refuse includes major appliances (must have Freon removed), furniture, large toys, bicycles, and plumbing fixtures. Excluded are batteries, propane tanks, bricks, general construction debris and iron pipes. Please have your items at the curb by 7:00 AM on Saturday as the truck comes through early.

Leaf Removal Ends December 31, 2016: Hughes Landscaping, Inc. will remove all leaves on a weekly basis, weather permitting, until December 31, 2016. **Please do not mix your grass clippings with the leaves at the curb.**

Leaves are to be placed at curbside and made accessible for truck pickup. Sticks, trash, rocks and other rubbish will not be collected and should be bagged for normal trash pickup. Leaves should not be shredded or bagged. For the residents on Connecticut Avenue, Cedar Lane, Kensington Parkway and Saul Road, your leaves also will be picked up weekly. Please rake your leaves to the sidewalk. For liability reasons, do not place leaves on our sidewalks. In the event that you do not have a sidewalk, please rake your leaves as close to the street as possible.

Maintenance of Shrubbery between Curb and Private Property: This is a friendly reminder to clear or trim shrubbery growing over sidewalks and maintain the area between your property and the street curb.

Application for Building Permit - Building Permit Applications for consideration at the December 14, 2016, meeting must be submitted to the Town Manager by 5:00 p.m. on November 30, 2016. Please note that the review may take several days and an application is not considered perfected until the Town Building Permit Administrator completes his review. Please contact Jana Coe, Town Manager, at ccviewmanager@verizon.net or 301-949-9274.

**PLEASE TAKE ADVANTAGE OF THE FOLLOWING
COMMUNICATION OPTIONS FOR TOWN RESIDENTS ONLY**

Sign Up for eTownMailings: You can now receive the monthly CCV Council meeting minutes and other Council messages and important announcements from the Town Manager. This does not replace the CCV listserv. Go to the CCV website - on the front page under "Quick Links" - you will find the box that says "eTown Mailings". Enter your mail address in the white field, then hit "Go". This will take you to the website of our partner, Constant Contact. Re-type your email address in the box that says "Confirm your email address". Enter your first name, last name and street address in the section titled "Your Information". Finally click the button at the bottom left that says "Save Profile Changes". After you have completed these steps, you will receive an email confirming your registration. Please note that when one member of your household registers for our electronic mailing list, we will discontinue mailing hard copies of these documents to your household.

Town Directory and Members Only Access: The Town publishes a Resident Directory in early Fall each year. In addition, this Resident Directory is available online, which allows you to sign up for "Members Only" (link) access to the Resident Directory. When you sign up for access, the online Resident Directory will be updated to include the information you provide. If you are new to the Town, we would like to add you to the Town's online Resident Directory. When the annual directory is next printed in the Fall, your information will be included in the printed version as well. The Town Manager will review all online access accounts and will formally activate residents' accounts. You will receive an email with instructions once approved. We take your privacy seriously and have done everything possible to bring this useful content to you in a secure manner.

Listserv - Please consider becoming a member of the CCV listserv. Send an email to ChevyChaseViewNet-subscribe@yahoogroups.com. **As a reminder, the ChevyChaseViewNet listserv is not intended to be used by residents to contact the Town Manager or Council members. For the latter, please use the appropriate telephone number or email address for the Town Manager or Town Council member(s). To ensure the timeliest response on matters related to Town business or the Chevy Chase View Council, your inquiries are best directed to the Town Manager at ccviewmanager@verizon.net or by calling 301-949-9274.**

Website - Please visit our website at www.chevy ChaseView.org.