

COUNCIL OF CHEVY CHASE VIEW
Monthly Meeting

Date: March 18, 2015
Place: Christ Episcopal Church, Kensington, Maryland
Present: Paula Fudge, Chair; Coral Bell, Peter Marks and Ron Sherrow, Council members
Ron Bolt, Legal Counsel to Chevy Chase View
Joe Toomey, CCV Building Permit Administrator

Others Present: Manny Villafana, 9800 Summit Avenue
Damaris Kinney, 9800 Summit Avenue

Called Meeting to Order: 7:30 p.m. by Paula Fudge, Chair

Closed Session held on February 25, 2015. At 8:38 p.m., in open session, Paula Fudge made a motion to enter closed session, pursuant to Maryland Code, General Provisions Article § 3-305(b)(1) and (7) to discuss the employment, compensation, performance evaluation of the Town Manager and building code enforcement matters, concerning two properties in the Town. Coral Bell seconded the motion and it passed unanimously. The Council unanimously agreed, by a vote of 5-0, that citations should be provided to a process server for service on the owner of the first property, as he has failed to abate the violations within the deadline provided. Concerning the other property, abatement discussions are ongoing and the Council unanimously agreed, by a vote of 5-0, that a further meeting would be scheduled by two Council members to continue the discussions with the owners. The Council unanimously agreed, by a vote of 5-0, that based on the performance evaluation and a review of the salaries of other managers in the area, Ms. Coe should be offered an increased salary. At 10:01 p.m., hearing no objection, Ms. Fudge adjourned the closed session.

Approval of Minutes of the February 25, 2015 Monthly Meeting: Coral Bell moved the minutes of the February 25, 2015 Monthly Meeting be approved. Ron Sherrow seconded the motion. The motion passed by a vote of 4-0.

Financial Report for Period February 1, 2015 to February 28, 2015: Ron Sherrow moved that the financial report for the period February 1, 2015 to February 28, 2015 be accepted. Peter Marks seconded the motion and it passed by a vote of 4-0.

Council Member Walk: Ron Sherrow conducted the monthly Council member walk and reported shrubbery overgrowth along sidewalks as well as near a fire hydrant that should be trimmed by residents, as well as temporary utility cuts that are failing.

The following CCV building permit summary was submitted by Joe Toomey, CCV Building Permit Administrator:

CCV Building Permit Summary for March 2015

Applications on hold pending revisions to the plans:

- 9819 Connecticut Avenue (Spry) Shed - applied 11/7/14
- 9800 Summit Avenue (Villafana) Fence - applied 10/10/14

Approved applications awaiting issuance of CCV permit:

- 9900 Summit Avenue (McCarthy) Addition - approved 9/17/14

Active and open permit construction projects:

- 10111 Cedar Lane (Francis/Hacking) Construction of a new house - approved 9/17/14, issued 11/24/14
- 4220 Dresden Street (Kehoe) Construction of a new house - approved 11/19/14, revised 12/17/14, issued 1/5/15
- 4224 Dresden Street (4224 Dresden Street, LLC) - Construction of a new house - approved 11/19/14, issued 12/15/14
- 4225 Dresden Street (Vaghi) Addition - approved 5/21/14, Time extension approved 11/19/14, issued 2/5/15
- 4001 Everett Street (Wratney) Addition - approved 10/15/14, issued 10/27/14
- 4120 Everett Street (Griffioen) Demolition of an existing garage and new garage construction - approved 5/21/14, issued 5/22/14, revised 6/18/14
- 4120 Everett Street (Griffioen) Addition - approved 6/18/14, issued 7/16/14, revised 9/17/14, revised 11/19/14, revised 2/25/15
- 4101 Franklin Street (Turgeon) New house and garage - issued 3/24/14
- 4034 Glenridge Street (RSC Investments LLC) Addition - interim approval 8/21/14, issued 8/21/14, revised 11/19/14
- 4308 Glenrose Street (Conlan) New house construction - approved 5/21/14, issued 6/11/14, revised 11/19/14
- 4312 Glenrose Street (Skinner) Deck - applied 11/5/14, Issued 3/9/15
- 4314 Glenrose Street (Green) Wall and fence - interim approval 10/10/14, issued 10/10/14

Completed projects since February 2015 Council meeting: None

Building Permit Application for Fence – 9909 Cedar Lane (Vorhis):

Michael and Carey Vorhis of 9909 Cedar Lane submitted an application for a fence on their property at 9909 Cedar Lane. The application complies with the applicable rules and restrictions of the Building Regulations of the Town of Chevy Chase View.

Mr. Toomey's review is based upon the description of the project in their application, the documents provided by their contractor, Frederick Fence Co., Inc., and the overlay drawing by the contractor, showing the proposed fence location on a boundary survey, produced by Drastic Measures, Inc., dated September 14, 2013.

The scope of the project is to install a 4-foot high aluminum fence at the rear of their home in the area defined as their side yard, and a wood picket fence in part of their Saul Road front yard. The fence will be located entirely within their property, approximately four feet from the Saul Road property line, and two to three feet from the property line with their neighbors. A fence permit will also be required by the Montgomery County Department of Permitting Services. Joe Toomey recommended that the Town Council should approve this application. Ron Sherrow moved the application be approved. Coral Bell seconded the motion and it passed by a vote of 4-0.

Continued Business

East Dresden and Cleveland Street Lighting Update: After discussing the alternatives with Scott Watson, lighting consultant for CCV, the Council accepted his recommendation for installation of the Neri LED lantern 35-40W as the replacement for the existing lights on East Dresden and Cleveland Street. CCV is working with the Town of Chevy Chase, which is also ordering eight of these lanterns, to consolidate the two orders (total of 13 lanterns) to save on the painting up charge and shipping costs of the units from overseas. Jana Coe is getting quotes for the electrical cost to disconnect the existing lights, remove units and install the new lanterns. The total cost of the light fixtures and the electrical work should be available in mid-April.

Date for Next Character Study Work Session: Jana Coe has been working with Jakubiak and Associates to provide information needed to evaluate the properties selected as representative of the Town homes' character. The next open work session will be on Monday, March 30, 2015 at 7:30 p.m.

Connecticut Avenue Sidewalk Update: Jana Coe reported the following information and timetable for ongoing retaining wall issues she has been working with SHA to resolve over the past twenty months.

- **Re-build Wall** - Anticipate completion by March 31 (earlier, if weather cooperates). Wall 'staining' will be done concurrent with 'landscaping' - warmer temperatures are needed.
- **Landscaping** - Scheduled installation between March 31-April 30 (we want the temperatures to be a little warmer, this timeframe is all within planting season for the prescribed material).
- **Pole Relocation** - Working with PEPCO and Verizon to schedule their work around 3/24 prior to the landscape installation.
- **Concrete Retaining Wall Capstones** - The contractor will remove all the remaining stain from the horizontal surface areas. These capstones will not be re-stained.
- **Cracks Observed in the Retaining Walls** - The cracks represent normal settling of the walls and are not an indication that the walls' structural integrity has been compromised. SHA is responsible for maintenance of the retaining wall.
- **Wrought Iron Railing** - SHA Construction will continue to work with the contractor to address the pre-mature rusting of the fence.

Other Continued Business:

Ratify Approval of CCV Fence Permit No. 332-03001 - 9800 Summit Avenue (Villafana): Kathleen Hollenbeck Villafana and Manuel Villafana of 9800 Summit Avenue submitted the requested documentation for their fence application (per CCV Council at December 2014 monthly meeting) with details where the proposed fence will be located on this property.

Mr. Toomey's review is based upon the description of the project in the Frederick Fence Company contract dated July 27, 2014, and the Boundary Survey produced by Drastic Measures, dated November 19, 2014. The scope of the project is to install a 4-foot tall, dip top picket fence at the property line, along Summit Avenue and Saul Road, and a 4-foot tall three rail fence along the rear property line. Montgomery County Department of Permitting Services issued permit No. 690603 on October 7, 2014. Frederick Fence Company also furnished the complete County permit package. The site plan, approved by the County, indicates that a four-foot fence will be installed within the bounds of the property, but does not include any limitations added by the County. If the installation does create a visibility hazard, and/or if it does violate a County ordinance, then that issue must be taken up with the County at a later date. The application to install the fence now meets all of the requirements of the Town of Chevy Chase

View, and Mr. Toomey recommended on March 5, 2015, that the Council should approve the application. The Council reviewed the package and voted via email to unanimously approve this application.

Paula Fudge moved the Council formally ratify this fence permit application approval for 9800 Summit Avenue. Coral Bell seconded the motion and it passed by a vote of 4-0.

Mr. Villafana inquired about the status of the Council's review of the settlement proposals recently discussed concerning the brick piers that were constructed within the right-of-way. Discussion followed. The Council noted that it planned to discuss the settlement proposals in a closed session at the end of the meeting.

Mr. Toomey asked if the installation of the fence will require knowing where the pillars will be located. Mr. Villafana stated that if an agreement is reached for relocating the pillars to private property, the fence location would not change.

New Business -

Formal Acceptance of the FY 2016 Budget: The Council held a two-hour work session on March 9, 2015, to develop the FY 2016 budget. Paula Fudge presented the proposed budget to the Council. Peter Marks moved for acceptance of the proposed budget for presentation to the Town residents for comments and a public hearing. Coral Bell seconded the motion and it passed by a vote of 4-0.

The annual budget meeting (including a public hearing on the proposed budget) has been scheduled for Wednesday, April 15, 2015, at 7:00 pm, prior to the regular monthly meeting scheduled start time of 7:30 pm on that date.

Spring Bulk Yard Waste Cleanup: The annual Spring Bulk Yard Waste Cleanup has been scheduled for the week of April 13, 2015. Myers & Laws Tree Service will be performing this cleanup for the Town.

Set Next Work Session Date for CCV Building Permit Fee Schedule

Review: The Council will hold a work session to discuss CCV building permit fees at 6:30 p.m. on Monday, March 30, 2015. This work session will be held one hour in advance of the character study work session which will begin at 7:30 p.m.

Appointment of Nominating Committee for May 14, 2015 Election:

Jana Coe advised Council members that the May 14, 2015 election notice will be mailed via regular postal mailings announcing the nomination and election process.

Motion to Enter Closed Session: At 8:05 p.m., Peter Marks moved the Council enter into closed session pursuant to Maryland Code, General Provisions Article, Section 3-305(b)(7) to consult with counsel to obtain legal advice, and Section 3-305(b)(8) to consult with staff, consultants, or other individuals about pending or potential litigation, related to building code enforcement. Ron Sherrow seconded the motion and it passed by a vote of 4-0. The Council unanimously agreed, by a vote of 4-0, that the Town should make a counteroffer to attempt to resolve the matter.

At 8:45 p.m., Coral Bell moved to reopen the open meeting. Ron Sherrow seconded the motion and it passed by a vote of 4-0.

Request for Extension of CCV Building Permit No. 324-09001 - 9900

Summit Avenue (McCarthy): Mary McCarthy of 9900 Summit Avenue requested a three-month extension to CCV Permit No. 324-09001 which was previously approved by the CCV Council at the September 27, 2014 monthly meeting. The request is related to the extended permit review on technical issues with Montgomery County, all of which have been satisfied. Ms. McCarthy wishes to delay the start of construction until June 1, 2015. Coral Bell moved that the extension request be approved. Ron Sherrow seconded the motion. The motion passed by a vote of 4-0.

Time and Place of Next Meeting: The Council will meet next for its monthly meeting on Wednesday, April 15, 2015, at 7:30 p.m. at the Christ Episcopal Church, Kensington, Maryland. The annual budget hearing will be held at 7:00 p.m. prior to the regular meeting.

Respectfully submitted,
Jana Coe, Town Manager

NOTES AND REMINDERS -

Remember Chevy Chase View on Your Tax Form - As a municipality in the State of Maryland, the major source of revenues for the Town of Chevy Chase View comes from our share of income taxes which every resident pays to the State. In order for the Town to receive this revenue sharing, please write "Chevy Chase View" in the box marked "City, Town or Taxing Area" on your Maryland Income Tax Form 502. (The area is circled below)

This assures that a portion of your tax dollars comes back to the Town (as contained in State law). This revenue supports our municipal budget for trash collection, recycling, leaf collection, street cleaning, snow removal, tree care, and the many other

municipal services that are administered in the Town of Chevy Chase View.

MARYLAND RESIDENT INCOME FORM 502 TAX RETURN				
Print Using Blue or Black Ink Only	Social Security Number		Spouse's Social Security Number	
	Your First Name	Initial	Last Name	
	Spouse's First Name	Initial	Last Name	
	Present Address (No. and street)			
	City or Town		State	ZIP code
	Name of county and incorporated city, town or special taxing area in which you resided on the last day of the taxable period. (See Instruction 6.)		Maryland County	City, Town or Taxing Area Chevy Chase View

Bulk Pick-Up - The next monthly bulk pick-up is scheduled on **Saturday, April 4, 2015**. As a reminder, heavy refuse includes major appliances (must have Freon removed), furniture, large toys, bicycles, and plumbing fixtures. Excluded are batteries, propane tanks, bricks, general construction debris and iron pipes. Please have your items at the curb by 7:00 AM on Saturday as the truck comes through early.

Sign Up for eTownMailings: You can now receive the monthly CCV Council meeting minutes and other Council messages and important announcements from the Town Manager. This does not replace the CCV listserv. Go to the CCV website - on the front page under "Quick Links" - you will find the box that says "eTown Mailings". Enter your mail address in the white field, then hit "Go". This will take you to the website of our partner, Constant Contact. Re-type your email address in the box that says "Confirm your email address". Enter your first name, last name and street address in the section titled "Your Information". Finally click the button at the bottom left that says "Save Profile Changes". After you have completed these steps, you will receive an email confirming your registration. Please note that when one member of your household registers for our electronic mailing list, we will discontinue mailing hard copies of these documents to your household.

Storm Drains - If there is a storm drain adjacent to your property, would you mind helping us out? If you could clear the accumulated debris from the grates occasionally, it will be better to add this debris to the weekly yard pickup as opposed to ending up in the Chesapeake Bay! Thank you.

Listserv - Please consider becoming a member of the CCV listserv. Send an email to ChevyChaseViewNet-subscribe@yahoogroups.com. As a reminder, the ChevyChaseViewNet listserv is not intended to be used by residents to contact the Town Manager or Council members. For the latter, please use the appropriate telephone number or email address for the Town Manager or Town Council member(s). To ensure the timeliest response on matters related to Town business or the Chevy Chase View Council, your inquiries are best directed to the Town Manager at ccviewmanager@verizon.net or by calling 301-949-9274.

Website - Please visit our website at www.chevychaseview.org.

Application for Building Permit - Building Permit Applications for consideration at the April 15, 2015, meeting must be submitted to the Town Manager by 5:00 p.m. on April 1, 2015. Please note that the review may take several days and an application is not considered perfected until the Town Building Permit Administrator completes his review. Please contact Jana Coe, Town Manager, at ccviewmanager@verizon.net or 301-949-9274.