

COUNCIL OF CHEVY CHASE VIEW
Monthly Meeting

Date: January 17, 2018
Place: Christ Episcopal Church, Kensington, Maryland
Present: Paula Fudge, Chair; Tom Brown, Nancy Kehne, Peter Marks,
and Ron Sherrow, Council members
Jana Coe, Town Manager
Ron Bolt, Legal Counsel for Town
Joseph Toomey, CCV Building Permit Administrator
Others Present: Ben Crisafulli, 4317 Saul Road

Called Meeting to Order: 7:00 p.m. by Paula Fudge, Chair

Approval of Minutes of December 13, 2017 Monthly Meeting Minutes: Nancy Kehne moved the minutes of the December 13, 2017 Monthly Meeting be approved. Paula Fudge seconded the motion and it passed by a vote of 5-0.

Financial Report for Period December 1, 2017 to December 31, 2017: Nancy Kehne moved that the financial report for the period December 1, 2017 to December 31, 2017 be accepted. Ron Sherrow seconded the motion and it passed by of vote of 5-0.

Council Member Walk: Peter Marks conducted the monthly Council member walk and submitted his report to the Council.

Application for Building Permit - Large Addition and Second Story - 4217 Glenridge Street (Dombo): Michele Dombo, of Michele M. Dombo Construction Management, LLC, submitted a building permit application to add a large addition and a second story for the property at 4217 Glenridge Street, in the Town of Chevy Chase View. The application complies with all of the applicable rules and restrictions of the Chevy Chase View Municipal Code.

Mr. Toomey's review is based upon the description of the project on the application, the Boundary Survey produced by Real Estate Surveyors & Developers, LLC, dated January 2, 2017, and the architectural plans produced by Upton Architecture dated November 16, 2017 and September 26, 2017. The scope of the project includes the demolition of most of the existing interior and the construction of a large addition to the main level and second story of the house. The completed project will produce a six bedroom, 5-1/2 bathroom house, with a two-car garage, and include a slate patio at the rear of the house. The application does not include the driveway, driveway apron or any construction in the Town right-of-way.

The front property line setback remains the same at 64.9 feet. The Established Building Line setback for the property is 53.9 feet. The left (west) side setback remains the same at 16.6 feet. A basement egress well will project 3.8 feet from the existing structure, meeting

the allowable projection into the 15-foot side yard setback requirement. The right (east) side setback will be 18.9 feet. The rear setback will be 34.6 feet, meeting the 25-foot requirement. A slate patio will be setback 22.6 feet from the rear property line; however, there is no setback requirement for a patio at grade. The building height will be 29.5 feet. A permit from Montgomery County will also be required for this work. Mr. Toomey recommended that this permit application be approved. Nancy Kehne moved this building permit application be approved, with the condition that the driveway, driveway apron or any construction in the Town right-of-way is excluded from this permit. Tom Brown seconded the motion and it passed by a vote of 5-0.

Application for Building Permit - Screened Porch - 3800 Dresden Street (Jacobs): Steven and Camellia Jacobs submitted a building permit to construct a screened porch for their home at 3800 Dresden Street, in the Town of Chevy Chase View. The application complies with all of the applicable rules and restrictions of the Chevy Chase View Municipal Code.

Mr. Toomey's review is based upon the description of the project on the application, the Location Drawing produced by Snider & Associates, dated June 21, 2012, and the construction drawings by Spectrum Contractors, Inc., identified as Jacobs Porch & Patio. The scope of the project is to construct a screened porch attached to the rear of their house. The application does not include the enlargement of the deck at the left side of their house or the retaining wall in the rear yard of their property, as shown on the construction plans.

The porch will be setback from the left (east) side property line by approximately 33 feet, from the right (west) property line by approximately 50 feet, and from the rear property line by approximately 46 feet. The Montgomery County Department of Permitting Services has issued building permit number 823212 on December 21, 2017, for an addition. Mr. Toomey recommended that this permit application be approved.

Peter Marks moved this deck permit application be approved, with the condition that it excludes the enlargement of the deck at the left side of their house or the retaining wall in the rear yard of their property, as shown on the construction plans. Nancy Kehne seconded the motion and it passed by a vote of 5-0.

CCV Building Permit Summary for January 2018

New applications for a Building Permit

- 3800 Dresden Street (Jacobs) Screen Porch - applied
- 4217 Glenridge Street (Michele M. Dombo Construction Management, LLC) Major addition and second story - applied 12/6/17

Approved Applications Awaiting Issuance of Town of CCV Permit

- 4216 Everett Street (Adams and Metzger) Major addition - applied 3/1/17, approved 4/19/17
- 4013 Glenrose Street (Gonella) Side entry door and roof overhang - applied 12/12/17, approved 12/13/17

Active and open permit construction projects:

- 3819 Everett Street (Hamilton and Chen) Construction of a new home- applied 2/23/17, approved 3/15/17, issued 5/23/17
- 4220 Everett Street (Collins and Miller) Addition and detached garage - applied 6/7/15, approved 6/21/17, issued 7/28/17
- 4201 Franklin Street (Scarff) Portable storage unit - applied 9/7/17, issued 9/8/17
- 4221 Franklin Street (Saylor) Dumpster - applied 12/4/17, issued 12/4/17
- 4018 Glenridge Street (Egan) Major addition - applied 1/10/17, approved 1/18/17, issued 3/20/17
- 4018 Glenridge Street (Egan) Driveway apron - applied 10/19/17, interim approval 11/25/17, issued 11/25/17
- 4102 Glenridge Street (DeSarno) New house - applied 6/1/17, interim approval 10/15/17, issued 10/16/17
- 4301 Glenridge Street (Walters) New house construction - applied 6/13/16, application revised 8/5/16, approved 9/21/16, issued 1/5/17, revised 2/15/17
- 4301 Glenridge Street (Walters) Walkway to the curb - applied 11/16/17, approved 11/30/17, issued 11/30/17
- 3901 Saul Road (Sartain) Addition - applied 8/10/17, variance approved 9/20/17, application approved 9/20/17, issued 11/20/17
- 4317 Saul Road (Crisafulli) Addition and detached garage - applied 8/28/17, approved 9/20/17, issued 10/19/17

Completed projects since the December 2017 Council meeting

- 4014 Glenridge Street (Michele M. Dombo Construction Management, LLC) Deck - applied 11/3/17, approved 11/15/17, issued 11/15/17, completed 1/5/18

Update on on Summit Avenue Sidewalk Maintenance/Improvement Project:

Joe Toomey and Jana Coe have begun to meet with companies that can provide recommendations for the repair/replacement of the Summit Avenue sidewalk.

Update on Montgomery County Department of Transportation Study of Safety Issues North of Dresden Street toward Summit Avenue/Cedar Lane Intersection:

Montgomery County Department of Transportation has agreed to review and address the Summit Avenue serious safety issues regarding vehicles traveling north of Dresden Street toward the Summit Avenue/Cedar Lane intersection and safety at the bus stop. These issues were identified by residents living on Cedar Lane. The Council will continue working with MCDOT in hopes of achieving a resolution of the safety concerns.

Report on Holiday Fund Contributions to WM/AA Refuse Personnel: All the crew members of Waste Management and AA Refuse received a very nice check just before the holiday. They were especially appreciative and expressed their enormous gratitude to the Town. The generosity of CCV residents is remarkable! The residents' contributions to the annual Holiday Fund continue to be a popular way for CCV residents to collectively say thank you to the men and women who pick up our trash, yard debris and recycling throughout the year.

Discussion of At-Grade Paving in Front Yards According to Montgomery County Code:

Based upon a report submitted by Mr. Toomey, the Council discussed a current trend with new homes and major addition projects wherein large, multi-vehicle parking pavement areas are being installed in front yards. The Council discussed the Montgomery County R-90 Standards for Maximum Lot Coverage, as well as how other jurisdictions enforcement may vary from the County standards.

The Council will hold a public work session to discuss this topic on Wednesday, February 21, 2018, at 6:00 pm.

FY19 Budget Planning/Municipal Tax Duplication: At the March 21, 2018 Council meeting, the Council will accept the proposed FY19 budget for presentation to Town residents for comments prior to the Annual Budget Hearing on Wednesday, April 18, 2018. The Council has scheduled the budget work session for Tuesday, March 13, 2018, at 6:00 p.m. at Christ Episcopal Church. The work session is open to the public.

Jana Coe advised the Council that the Montgomery Chapter of the Maryland Municipal League's President, Mr. Jarrett Smith, had emailed in regard to the ongoing effort to revise the municipal tax duplication process with Montgomery County. Following a recent meeting of down-county municipal managers, a joint email was sent to the Chapter indicating that the majority of these municipalities encouraged the Chapter to wait for the newly elected County Council and Executive to resume discussions on this long, ongoing matter. The Town Council discussed its position on this matter, which will be voted on at the MML Chapter meeting on Thursday, January 18, 2018.

SHA Safety Study of Connecticut Avenue between Saul Road/Washington

Street: SHA officials will be conducting a meeting in mid-February to review the SHA findings. This study is a result of the Town's request that SHA study operational and multi-modal safety impacts along Connecticut Avenue (MD 185) between Saul Road and Washington Street

Motion to Adjourn: At 9:20 p.m., Paula Fudge moved the meeting be adjourned. Nancy Kehne seconded the motion and it passed by a vote of 5-0.

Time and Place of Next Meeting: The Council will meet next for its monthly Council meeting on Wednesday, February 21, 2018, at 7:00 p.m. the Christ Episcopal Church, Kensington, Maryland.

Respectfully submitted,
Jana Coe, Town Manager

**Important Reminder When Filing Your
2017 Maryland State Tax Return**

By law, as a municipality, the Town of Chevy Chase View receives a portion of the Maryland state income tax the Town's residents pay each year. This revenue represents the most significant source of the Town's overall income and goes directly toward paying for services that the Town delivers to its residents in lieu of the county-provided services. Town residents DO NOT pay any additional State income taxes to live in Chevy Chase View.

To ensure that the Town of Chevy Chase View receives all State income tax revenues due to the Town, we ask you to please take special care when completing your 2017 MD State income tax return.

For tax returns for Tax Year 2017, please be aware that MD Form 502 has been updated to require specific information to identify the return filer as a resident of the Town of Chevy Chase View. **See below a sample of the first page of MD Form 502.** This required information is located in the box directly under your mailing address.

1. Enter number **1617** (the 4-digit political subdivision code assigned to Chevy Chase View). Please see the left red arrow below.
2. Under "Maryland Political Subdivision", include **Chevy Chase View** (if filing electronically there may be a character limit, and if so, use the abbreviation **Ch Ch View**). Please see the right red arrow as well as the note shown below.

REQUIRED: Physical address as of December 31, 2017 or last day of the taxable year for fiscal year taxpayers.
See Instruction 6. Part-year residents see Instruction 26.

1617
4 Digit Political Subdivision Code (See Instruction 6)

Chevy Chase View*
Maryland Political Subdivision (See Instruction 6)

Physical Street Address Line 1 (Street No. and Street Name) (No PO Box)

Physical Street Address Line 2 (Apt No., Suite No., Floor No.) (No PO Box)

City MD State ZIP Code Maryland County

***Note: if filing electronically there may be a character limit, and if so, use the abbreviation Ch Ch View.**

NOTES AND REMINDERS -

Bulk Pick-Up - The next monthly bulk pick-up is scheduled on **Saturday, March 3, 2018**. As a reminder, heavy refuse includes major appliances (must have Freon removed), furniture, large toys, bicycles, and plumbing fixtures. Excluded are batteries, propane tanks, bricks, general construction debris and iron pipes. Please have your items at the curb by 7:00 AM on Saturday as the truck comes through early.

Partnership with Wider Circle to Redirect Useable Items Prior to Monthly Bulk Collections: A Wider Circle (AWC), a wonderful organization whose goal is to collect re-usable furniture as well as many other household items, teamed up with the Town of Chevy Chase View to collect and redistribute items to people and families in need.

AWC thanks the CCV community for its generous donation and looks forward to the next quarterly pickup scheduled for **Thursday, March 1, 2018**.

Maintenance of Shrubbery between Curb and Private Property: This is a friendly reminder to clear or trim shrubbery growing over sidewalks and maintain the area between your property and the street curb.

Application for Building Permit - Building Permit Applications for consideration at the February 21, 2018, meeting must be submitted to the Town Manager by 5:00 p.m. on February 7, 2018. Please note that the review may take several days and an application is not considered

perfected until the Town Permit Administrator-Municipal Engineer completes his review. Please contact Jana Coe, Town Manager, at ccviewmanager@verizon.net or 301-949-9274.

PLEASE TAKE ADVANTAGE OF THE FOLLOWING THREE COMMUNICATION OPTIONS FOR TOWN RESIDENTS ONLY

1. Sign Up for eTownMailings: You can now receive the monthly CCV Council meeting minutes and other Council messages and important announcements from the Town Manager. This does not replace the CCV listserv. Go to the CCV website - on the front page under "Quick Links" - you will find the box that says "eTown Mailings". Enter your mail address in the white field, then hit "Go". This will take you to the website of our partner, Constant Contact. Re-type your email address in the box that says "Confirm your email address". Enter your first name, last name and street address in the section titled "Your Information". Finally click the button at the bottom left that says "Save Profile Changes". After you have completed these steps, you will receive an email confirming your registration. Please note that when one member of your household registers for our electronic mailing list, we will discontinue mailing hard copies of these documents to your household.

2. Town Directory and Members Only Access: The Town publishes a Resident Directory in early Fall each year. In addition, this Resident Directory is available online, when you to sign up for "Members Only" (link) access to the Resident Directory. When you sign up for access, the online Resident Directory will be updated to include the information you provide. If you are new to the Town, we would like to add you to the Town's online Resident Directory. Then, when the annual directory is reprinted in the Fall, your information will be included in the printed version as well. The Town Manager administers online access accounts and formally activates residents' accounts. You will receive an email with instructions once approved. We take your privacy seriously and have done everything possible to bring this useful content to you in a secure manner.

3. Listserv - Please consider becoming a member of the CCV listserv. Send an email to ChevyChaseViewNet-subscribe@yahoogroups.com. **As a reminder, the ChevyChaseViewNet listserv is not intended to be used by residents to contact the Town Manager or Council members. For the latter, please use the appropriate telephone number or email address for the Town Manager or Town Council member(s). To ensure the timeliest response on matters related to Town business or the Chevy Chase View Council, your inquiries are best directed to the Town Manager at ccviewmanager@verizon.net or by calling 301-949-9274.**

Website - Please visit our website at www.chevychaseview.org

Storm Drains - If there is a storm drain adjacent to your property, would you mind helping us out? If you could clear the accumulated debris from the grates occasionally, it will be better to add this debris to the weekly yard pickup as opposed to ending up in the Chesapeake Bay! Thank you.