

**COUNCIL OF CHEVY CHASE VIEW**  
**Monthly Meeting**

Date: January 18, 2017  
Place: Christ Episcopal Church, Kensington, Maryland  
Present: Paula Fudge, Chair; David Albright, Peter Marks,  
Ron Sherrow, Council members  
Jana Coe, Town Manager  
Ron Bolt, Legal Counsel for Town  
Joseph Toomey, CCV Building Permit Administrator

Others Present: Anthony Guckert, The Traffic Group  
Roger Plaskett, 4013 Saul Road  
Maureen Carr, 4028 Glenrose Street  
Mariana Nork, 9817 Gartrell Place  
Shelby Kestler, Delegate Carr office  
Kathy Crosson, 9809 Gartrell Place  
Lynn Bailets, 9809 Gartrell Place  
John Bodnovich, 4016 Glenrose Street  
James Cooper, 3948 Washington Street

**Traffic Study Presentation:** The Traffic Group reported their analysis of vehicular speeds and volume data collected from midnight September 27 through midnight October 4, 2016 at sixteen (16) locations in CCV. Data was recorded for the seven (7) day period at each site. Eight (8) of the traffic counts were collected near or at the same locations where traffic counts were conducted in May, 2011 and October, 2013. The portable roadside units collected time-stamped data detailing the passage, direction, speed, and classification (by number of axles) of each vehicle. On streets with speed humps, collection sites were placed as far as practical from the closest hump where the unit could be securely locked to a utility pole or similar roadside anchor.

The Traffic Group noted a reduction of speed within the Town between the 2013 data and 2016 data; traffic volumes are similar. The Traffic Group recommends that the Town carefully review the comparison. The Town's website contains a summary of this report, which can be found at

<http://www.chevychaseview.org/docs/2016SpeedandTraffic.Council.pdf>.

Regular Meeting Called to Order: 8:02 p.m. by Paula Fudge, Chair

**Approval of Minutes of December 14, 2016 Monthly Meeting:**

Paula Fudge moved the minutes of the December 14, 2016 Monthly meeting be approved. Ron Sherrow seconded the motion. The motion passed 3-0, with David Albright abstaining as he was unable to attend the December 14, 2016 Council meeting.

**Financial Report for Period December 1, 2016 to December 31,**

**2016:** Ron Sherrow moved that the financial report for the period December 1, 2016 to December 31, 2016 be accepted. Paula Fudge seconded the motion and it passed by a vote of 4-0.

**Council Member Walk:** Coral Bell had no information to report prior to the meeting.

**Building Permit Application - Addition - 4018 Glenridge**

**Street (Egan):** John and Josephine Egan submitted an application for a building permit for their home at 4018 Glenridge Street, in the Town of Chevy Chase View. The application complies with all of the applicable rules and restrictions of the Chevy Chase View Municipal Code.

Mr. Toomey's review is based upon the description of the project on the application, the Improvement Survey produced by Leslie C. Schuermann, dated January 5, 2017, showing the existing structure and the dimensions to the front and right (west) side property lines, and the architectural plans by Robert Nehrebecky, AIA, of Re:New Architecture, dated December 22, 2016. The scope of the project includes the demolition of the attached one-car garage and construction of a two-story addition in its place, on the right (west) side of the existing home.

The Established Building Line (EBL) for the property is 40.8 feet from the front property line. The front face of the existing house is set back 46.7 feet. The new addition will be setback 43.3 feet from the front property line. The side yard setback will be 15.3 feet, meeting the 15 foot setback requirement. The rear yard setback will be 54.2 feet, meeting the 25-foot CCV setback requirement. An application for a building permit from the Montgomery County Department of Permitting Services will also be

needed, for alterations to an existing building. Mr. Toomey recommended that the Town Council approve this application. Ron Sherrow moved that the building permit application for said addition be approved. Peter Marks seconded the motion and it passed by a vote of 4-0.

**Building Permit Summary for January 2017**

**New Applications for building permit:**

- 4018 Glenridge Street (Egan) Major addition - applied 1/10/17

**Approved applications awaiting issuance of the Chevy Chase View permit:**

- 4117 Franklin Street (Barr) Fence - applied 11/20/16, interim approval 12/4/16
- 4213 Glenridge Street (Maloney) Retaining wall - applied 7/20/15, approved 9/16/15

**Active and open permit construction projects:**

- 4115 Everett Street (Dorment) Dumpster - applied 10/20/16, issued 10/20/16
- 4301 Glenridge Street (Walters) Dumpster - applied 12/1/16, interim approval 12/2/16, issued 12/2/16
- 4301 Glenridge Street (Walters) New house construction - applied 6/13/16, application revised 8/5/16, approved 9/21/16, issued 1/5/17
- 4205 Glenrose Street (Erasmus Haven BV) Construction of a new home and rear yard garage - applied 12/22/15, approved 2/17/16, issued 3/11/16
- 4304 Glenrose Street (Dumais) Major addition - applied 7/28/16, interim approval 8/14/16, issued 8/15/16
- 10010 Summit Avenue (Bowen/Muldonian) Major Addition - applied 8/6/16, interim approval 8/20/16, issued 9/15/16

**Completed projects since the December 2016 Council meeting:**

- 10111 Cedar Lane (Francis/Hacking) Fence - applied 5/4/16, approved 5/18/16, issued 6/15/16, completed 1/5/17
- 4301 Glenridge Street (Walters) Demolition of existing house - applied 6/13/16, application revised 8/5/16, approved 9/21/16, issued 12/9/16, completed 1/5/17

**Update of the WSSC Project BT/CR5424A12 for the Summit Avenue and Cedar Lane Transmission Water Main Replacement and Relocation:**

The WSSC Cedar Lane water main construction project is continuing and has reached a new milestone. The new water main installation between Saul Road and Clearbrook Lane has been completed, and the tie-in connections between the new main and the intersecting streets is now underway.

The scope of this ongoing project is to replace and relocate the water supply main that runs under Cedar Lane and Summit Avenue, between Beach Drive and Howard Avenue. This includes approximately 7,730 feet of 20-inch water main, 159 feet of 12-inch water main, 270 feet of 10-inch water main, 1,351 feet of 8-inch water main, 63 feet of 4-inch water main, and water house connections.

The tie-in work for Glenridge, Glenrose, Franklin, Everett, and Dresden Streets will be accomplished in two steps. In the first step (now underway), a branch line will be installed from Cedar Lane's new main to a point close to the existing branch from the old main. This step does not yet connect the new branch to the existing service branch lines. When installation of all new branch lines is completed, the new main line and branches will be pressurized, tested, and flushed. Only then will the new branch lines be connected to the existing branch lines at each street. This activity will, in turn, partially block each Cedar Lane intersection twice: once when the trench is excavated from the Cedar Lane main into the street, and again when the final tie-in is made.

As each street's new branch line is being connected to the existing branch line under that street, the water service will be cut off for all or most of that block. The water will be cut off for up to six hours while the new tie-in is made; however, WSSC will be notifying residents in advance of the necessary service interruptions.

**Update on Income Tax Collections:** The State Comptroller reported that they had hired a firm, ASR Analytics, to complete a geocoding upgrade of their software to fix the assignment of addresses to municipalities. This firm did not conduct the financial audit. The Comptroller arranged a meeting with Montgomery County municipalities on December

21, 2016, to demonstrate the new software and to review in detail the original audit. The Comptroller's office has agreed to provide to each municipality list of the addresses from the GIS system used by the State for revenue distribution.

**Discuss Proposed County Zoning Amendment ZTA 16-03 (short-term rentals):** Ron Bolt reported that, according to M-NCPPC staff, a final recommendation is still being considered and is expected to be given to the County Council within the next two months. Staff indicated that public comments may still be submitted to staff, but no further meetings are scheduled at this time.

**Resident Concerns and Contributions:** Mr. Plaskett of 4013 Saul Road asked the Council about the properties for sale at the corner of Saul Road and Gartrell Place. Discussion followed. The Town is not aware of any specific plan for the property. If a re-subdivision is proposed, the Town would have the opportunity to conduct a hearing and provide a recommendation to M-NCPPC.

**Report on Holiday Fund Contributions to WM Personnel:** Another outpouring of contributions to the annual Holiday Fund this year was evidence that it is a popular way for CCV residents to collectively say thank you to the men of Waste Management who pick up our trash, yard debris and recycling throughout the year. All the men received a very nice check just before the holiday. They were especially appreciative and expressed their enormous gratitude to the Town. The generosity of CCV residents is remarkable!

**FY 2018 Budget Planning:** At the March 15, 2017 Council meeting, the Council will accept the proposed FY 2018 budget for presentation to Town residents for comments prior to the Annual Budget Hearing on Wednesday, April 19, 2017. The Council has scheduled the budget work session for Thursday, March 9, 2017, at 6:30 p.m. at Christ Episcopal Church. The work session is open to the public.

**Motion to Adjourn:** At 9:40 p.m., Paula Fudge moved the meeting be adjourned. Peter Marks seconded the motion and it passed by a vote of 4-0.

**Time and Place of Next Meeting:** The Council will meet next for its monthly Council meeting on Wednesday, February 15, 2017, at the Christ Episcopal Church, Kensington, Maryland.

Respectfully submitted,  
Jana Coe, Town Manager

**NOTES AND REMINDERS -**

**Bulk Pick-Up** - The next monthly bulk pick-up is scheduled on **Saturday, February 4, 2017**. As a reminder, heavy refuse includes major appliances (must have Freon removed), furniture, large toys, bicycles, and plumbing fixtures. Excluded are batteries, propane tanks, bricks, general construction debris and iron pipes. Please have your items at the curb by 7:00 AM on Saturday as the truck comes through early.

**Partnership with Wider Circle to Redirect Useable Items Prior to Monthly Bulk Collections:** A Wider Circle (AWC), a wonderful organization whose goal is to collect re-usable furniture as well as many other household items, teamed up with the Town of Chevy Chase View to collect and redistribute items to people and families in need.

AWC thanks the CCV community for its generous donation and looks forward to the next quarterly pickup scheduled for **Thursday, March 2, 2017**.

**Maintenance of Shrubbery between Curb and Private Property:** This is a friendly reminder to clear or trim shrubbery growing over sidewalks and maintain the area between your property and the street curb.

**Application for Building Permit** - Building Permit Applications for consideration at the February 15, 2017, meeting must be submitted to the Town Manager by 5:00 p.m. on February 1, 2017. Please note that the review may take several days and an application is not considered perfected until the Town Building Permit Administrator completes his review. Please contact Jana Coe, Town Manager, at [ccviewmanager@verizon.net](mailto:ccviewmanager@verizon.net) or 301-949-9274.

**PLEASE TAKE ADVANTAGE OF THE FOLLOWING THREE COMMUNICATION OPTIONS FOR TOWN RESIDENTS ONLY**

**1. Sign Up for eTownMailings:** You can now receive the monthly CCV Council meeting minutes and other Council messages and important announcements from the Town Manager. This does not replace the CCV listserv. Go to the CCV website - on the front page under "Quick Links" - you will find the box that says "eTown Mailings". Enter your mail address in the white field, then hit "Go". This will take you to the website of our partner, Constant Contact. Re-type your email address in the box that says "Confirm your email address". Enter your first name, last name and street address in the section titled "Your Information". Finally click the button at the bottom left that says "Save Profile Changes". After you have completed these steps, you will receive an email confirming your registration. Please note that when one member of your household registers for our electronic mailing list, we will discontinue mailing hard copies of these documents to your household.

**2. Town Directory and Members Only Access:** The Town publishes a Resident Directory in early Fall each year. In addition, this Resident Directory is available online, which allows you to sign up for "Members Only" (link) access to the Resident Directory. When you sign up for access, the online Resident Directory will be updated to include the information you provide. If you are new to the Town, we would like to add you to the Town's online Resident Directory. When the annual directory is next printed in the Fall, your information will be included in the printed version as well. The Town Manager will review all online access accounts and will formally activate residents' accounts. You will receive an email with instructions once approved. We take your privacy seriously and have done everything possible to bring this useful content to you in a secure manner.

**3. Listserv** - Please consider becoming a member of the CCV listserv. Send an email to [ChevyChaseViewNet-subscribe@yahoogroups.com](mailto:ChevyChaseViewNet-subscribe@yahoogroups.com). **As a reminder, the ChevyChaseViewNet listserv is not intended to be used by residents to contact the Town Manager or Council members.**

For the latter, please use the appropriate telephone number or email address for the Town Manager or Town Council member(s). To ensure the timeliest response on matters related to Town business or the Chevy Chase View Council, your inquiries are best directed to the Town Manager at [ccviewmanager@verizon.net](mailto:ccviewmanager@verizon.net) or by calling 301-949-9274.

**Website** - Please visit our website at [www.chevychaseview.org](http://www.chevychaseview.org).

**Storm Drains** - If there is a storm drain adjacent to your property, would you mind helping us out? If you could clear the accumulated debris from the grates occasionally, it will be better to add this debris to the weekly yard pickup as opposed to ending up in the Chesapeake Bay! Thank you.