

**COUNCIL OF CHEVY CHASE VIEW
Monthly Meeting**

Date: January 21, 2015
Place: Christ Episcopal Church, Kensington, Maryland
Present: Paula Fudge, Chair; Coral Bell, Peter
Marks and Ron Sherrow, Council members
Jana Coe, Town Manager
Ron Bolt, Legal Counsel to Chevy Chase View
Joe Toomey, CCV Building Permit Administrator

Called Meeting to Order: 7:30 p.m. by Paula Fudge, Chair

Approval of Minutes of the December 17, 2014 Monthly Meeting: Peter Marks moved the minutes of the December 17, 2014 Monthly Meeting be approved. Ron Sherrow seconded the motion. The motion passed by a vote of 4-0.

Financial Report for Period December 1, 2014 to December 31, 2014: Coral Bell moved that the financial report for the period December 1, 2014 to December 31, 2014 be accepted. Paula Fudge seconded the motion and it passed by a vote of 4-0.

Council Member Walk: David Albright was unable to conduct the monthly Council member walk prior to this meeting.

Update on Unpermitted Structures - Shed/Cabana - 9819 Connecticut Avenue (Spry): Joe Toomey updated the Council members on the status of the unpermitted structures that have been built in the rear yard of 9819 Connecticut Avenue. Coral Bell moved that the building application submitted by the owner, Freddie Spry, be denied due to incomplete and inaccurate information on the application and survey. Despite repeated requests by Mr. Toomey, the application deficiencies were not corrected. Paula Fudge seconded the motion and it passed by a vote of 4-0.

Notice will be given to Mr. Spry on Friday, January 23, 2015, that until such time as a building permit has been issued, no further construction work may proceed at the referenced property. Abatement deadline for the violation is February 23, 2015. If the violations are not abated by the deadline, the Town may commence enforcement action.

The following CCV building permit summary was submitted by Joe Toomey, CCV Building Permit Administrator:

CCV Building Permit Summary for January 2015

- **Applications for building permit:** None

Applications on hold pending revisions to the plans:

- 9819 Connecticut Avenue (Spry) Shed - applied 11/7/14
- 4312 Glenrose Street (Skinner) Deck - applied 11/5/14
- 9800 Summit Avenue (Villafana) Fence - applied 10/10/14

Approved applications awaiting issuance of CCV permit:

- 4225 Dresden Street (Vaghi) Addition - approved 5/21/14, Time extension approved 11/19/14
- 9900 Summit Avenue (McCarthy) Addition - approved 9/17/14

Active and open permit construction projects:

- 10111 Cedar Lane (Francis/Hacking) Construction of a new house - approved 9/17/14, issued 11/24/14
- 4220 Dresden Street (Kehoe) Construction of a new house - Approved 11/19/14, revised 12/17/14, issued 1/05/15
- 4001 Everett Street (Wratney) Addition - approved 10/15/14, issued 10/27/14
- 4120 Everett Street (Griffioen) Demolition of an existing garage and new garage construction - approved 5/21/14, issued 5/22/14, revised 6/18/14
- 4120 Everett Street (Griffioen) Addition - approved 6/18/14, issued 7/16/14, revised 9/17/14, revised 11/19/14
- 4101 Franklin Street (Turgeon) New house and garage - issued 3/24/14
- 4034 Glenridge Street (RSC Investments LLC) Addition - interim approval 8/21/14, issued 8/21/14, revised 11/19/14
- 4308 Glenrose Street (Conlan) New house construction - approved 5/21/14, issued 6/11/14, revised 11/19/14
- 4313 Glenrose Street (Cross) Addition - interim approval 8/26/14, issued 8/28/14
- 4314 Glenrose Street (Green) Wall and fence - interim approval 10/10/14, issued 10/10/14

Completed projects since the December 17, 2014 Council meeting:

- 4220 Dresden Street (Kehoe) Demolition of an existing structure - approved 11/19/14, issued 12/23/15, completed 1/3/15

Connecticut Avenue Sidewalk Update: Jana Coe reported the following information and timetable for ongoing retaining wall issues she has been working with SHA to resolve:

SHA received a cost proposal and revised schedule for the Contractor (Romano) during week of January 12, 2015. The redline design revision for the wall modification to lower the wall at the intersection of Everett Street, along with the negotiated cost estimate, will be submitted within a week to SHA's Chief Engineer for approval. Following the SHA Chief Engineer's signature, notice to proceed (NTP) will be given to the contractor for the wall modifications.

- Wall Modification revised schedule is as follows:
 1. Following written NTP, Contractor needs 6-8 weeks to order material, obtain material clearance, schedule crews, etc.
 2. Construction Duration: 5 weeks
 3. Adjusted Schedule: March 30, 2015 - May 5, 2015 for construction timeframe
- Concrete Retaining Wall Capstones: The contractor will remove all the remaining stain from the horizontal surface areas. These cap stones will not be re-stained.
- Cracks Observed in the Retaining Walls: The cracks represent normal settling of the walls and are not an indication that the walls' structural integrity has been compromised. The SHA is responsible for maintenance of the retaining wall.
- Wrought Iron Railing: SHA Construction will continue to work with the contractor to address the pre-mature rusting of the fence.

Comcast Franchise Renewal Update: Ron Bolt reported that Montgomery County expects to complete franchise negotiations by the end of January, 2015.

East Dresden and Cleveland Street Lighting Update: After discussing the alternatives with Scott Watson, lighting consultant for CCV, the Council accepted his recommendation for installation of the Neri LED lantern 35-40W as the replacement for the existing lights on East Dresden and Cleveland Street. Mr. Watson is collecting data on unit pricing, pole selection and delivery date. CCV is working with the Town of Chevy Chase, which is also ordering eight of these lanterns, to consolidate the two orders (total of 13 lanterns) to save on the painting upcharge and shipping costs of the units from overseas. CCV will contract with an electrician to disconnect the existing lights, remove units and install the new lanterns. More information will be available in several weeks.

Date for Next Character Study Work Session: The next Character Study Work session is Wednesday, February 4, 2015.

Introduction of Draft Ordinance No. 62 - An Ordinance to Reorganize the Chevy Chase View Code of Ordinances, amend the Building Regulations to codify current practices; add an exemption to the front setback requirements for certain additions built on non-conforming houses; rescind certain demolition regulations; revise the penalties for violations; set the number of onsite parking spaces required for new construction, and allow certain violations to be prosecuted as municipal infractions rather than misdemeanors: Ordinance No. 62 represents the CCV Council's work over the past two years to codify and clarify the current CCV Building Regulations. This work is separate and apart from the character study that is underway. Coral Bell moved that the Council introduce this Ordinance No. 62 for discussion at a public hearing, to be held on Wednesday, February 25, 2015, at 7:30 p.m., at Christ Episcopal Church. This public hearing will be held in conjunction with the regular monthly meeting of the CCV Council, which has been moved to the **fourth Wednesday** of February due to conflicts in CCV Council members' schedules.

A link to this ordinance has been posted to the CCV website for your review - www.chevychaseview.org.

Report on Holiday Awards/Contributions to Waste Management Personnel: Another outpouring of contributions to the annual Holiday Fund this year was evidence that it is a popular way for CCV residents to say thank you to the men of Waste Management who pick up our trash, yard debris and recycling throughout the year. All the men received a very nice check just before the holiday and were especially appreciative for their families and expressed their enormous gratitude to the Town. The generosity of CCV residents is remarkable!

The Council thanked Lisa Albright of 4009 Cleveland Street for decorating the Town signs with holiday greenery and bows. Lisa also spearheaded the reinstatement of the Town's annual CCV Holiday Decorations competition.

2014 Chevy Chase View Holiday Decorations Awards

Most Artistic	4000 Dresden Street
Most Colorful	4113 Everett Street
Most Creative	4016 Cleveland Street (candy canes and lights)
Most Spectacular	4309 Saul Road

FY 2016 Budget Planning: At the March 2015 Council meeting, the Council will accept the proposed FY 2016 budget for presentation to Town residents for comments prior to the Annual Budget Hearing on Wednesday, April 15, 2015. The Council has scheduled the budget work session for Monday, March 9, 2015, at 6:30 p.m. at Christ Episcopal Church. The work session is open to the public.

Report on Tax Duplication Work Session: The municipal tax duplication workgroup will meet next on February 11, 2015. Municipal representatives had originally heard from Montgomery County staff that FY 2016 payments were likely to be frozen at the FY 2015 level. County staff will work to confirm that information. Municipal representatives meet with County Executive Ike Leggett at the next MML Chapter meeting on Wednesday, February 18th.

Snow Removal Procedures/Policy Overview: The Council reviewed the snow removal procedures and discussed the difficult sidewalk snow clearing required on Connecticut Avenue within our Town's boundaries. The Council concluded that when a snow storm accumulation is more than 2", the Council has authorized the Town's snow removal contractor to clear the northbound and southbound Connecticut Avenue sidewalks in CCV.

Here is some important information to remember:

What are residents responsible for when it snows?

Your sidewalk(s) MUST be shoveled within 24 hours of the end of the storm—it's the law in Montgomery County. And, if you live on a corner lot, you must shovel both sidewalks. **Remember that if it snows while you are not home, your sidewalk still must be cleared, so be sure to make arrangements in advance.**

Please park your car(s) in your driveway.

The importance of this cannot be stressed enough! It makes it so much easier, more effective and safer to plow the streets if cars are in the driveway! We can do a much better job clearing your street of snow without maneuvering around parked vehicles. **If you must park on the street, please park on the EVEN-NUMBERED side of the street.**

Please do not park near intersections.

The snow plows are BIG and the clearing process is slowed down (sometimes blocked completely) when cars are parked too close to intersections.

What you can expect.

The **plowing will begin** as soon as there is enough snow on the street to push (**generally at least two inches**). If the snow is coming down in torrents the plowing will start about 2-3" accumulation and continue as additional inches of snow fall. The strategy is left to the experience and knowledge of our very able contractor, Snow Central, who has servicing the Town for over 30 years.

The newly fallen snow **may** be treated again with salt and/or sand before there is enough snow to plow. Salt and/or sand is only used when necessary, with special attention given to hills and intersections. Usually two to three inches of snow are required before we actually begin to plow to improve the traction and reduce sliding. In order to preserve the integrity of our asphalt streets, our contractor does not plow down to hard pavement.

Motion to Adjourn: At 9:02 p.m., Paula Fudge moved the meeting be adjourned. Coral Bell seconded the motion and it passed by a vote of 4-0.

Time and Place of Next Meeting: The Council will meet next for its monthly meeting on Wednesday, February 25, 2015, at 7:30 p.m. at the Christ Episcopal Church, Kensington, Maryland. Please note this is a change to the regular Council monthly meeting date of the third Wednesday of the month.

Respectfully submitted,
Jana Coe, Town Manager

NOTES AND REMINDERS -

Bulk Pick-Up - The next monthly bulk pick-up is scheduled on **Saturday, February 7, 2015**. As a reminder, heavy refuse includes major appliances (must have Freon removed), furniture, large toys, bicycles, and plumbing fixtures. Excluded are batteries, propane tanks, bricks, general construction debris and iron pipes. Please have your items at the curb by 7:00 AM on Saturday as the truck comes through early.

Curbside Leaf Removal: Curbside leaf removal has ended effective January 15, 2015. Please do not place any leaves in the streets.

Sign Up for eTownMailings: You can now receive the monthly CCV Council meeting minutes and other Council messages and important announcements from the Town Manager. This does not replace the CCV listserv. Go to the CCV website - on the front page under "Quick Links" - you will find the box that says "eTown Mailings". Enter your mail address in the white field, then hit "Go". This will take you to the website of our partner, Constant Contact. Re-type your email address in the box that says "Confirm your email address". Enter your first name, last name and street address in the section titled "Your Information".

Finally click the button at the bottom left that says "Save Profile Changes". After you have completed these steps, you will receive an email confirming your registration. Please note that when one member of your household registers for our electronic mailing list, we will discontinue mailing hard copies of these documents to your household.

Storm Drains - If there is a storm drain adjacent to your property, would you mind helping us out? If you could clear the accumulated debris from the grates occasionally, it will be better to add this debris to the weekly yard pickup as opposed to ending up in the Chesapeake Bay! Thank you.

Listserv - Please consider becoming a member of the CCV listserv. Send an email to ChevyChaseViewNet-subscribe@yahoogroups.com. **As a reminder, the ChevyChaseViewNet listserv is not intended to be used by residents to contact the Town Manager or Council members. For the latter, please use the appropriate telephone number or email address for the Town Manager or Town Council member(s). To ensure the timeliest response on matters related to Town business or the Chevy Chase View Council, your inquiries are best directed to the Town Manager at ccviewmanager@verizon.net or by calling 301-949-9274.**

Website - Please visit our website at www.chevychaseview.org.

Application for Building Permit - Building Permit Applications for consideration at the February 25, 2015, meeting must be submitted to the Town Manager by 5:00 p.m. on February 11, 2015. Please note that the review may take several days and an application is not considered perfected until the Town Building Permit Administrator completes his review. Please contact Jana Coe, Town Manager, at ccviewmanager@verizon.net or 301-949-9274.