

**COUNCIL OF CHEVY CHASE VIEW
Monthly Meeting**

Date: December 13, 2017
Place: Christ Episcopal Church, Kensington, Maryland
Present: Paula Fudge, Chair; Tom Brown, Nancy Kehne, Peter Marks,
and Ron Sherrow, Council members
Jana Coe, Town Manager
Joseph Toomey, CCV Building Permit Administrator

Called Meeting to Order: 7:00 p.m. by Paula Fudge, Chair

Approval of Minutes of November 15, 2017 Monthly Meeting Minutes: Nancy Kehne moved the minutes of the October 18, 2017 Monthly Meeting be approved. Ron Sherrow seconded the motion and it passed by a vote of 5-0.

Financial Report for Period November 1, 2017 to November 30, 2017: Nancy Kehne moved that the financial report for the period November 1, 2017 to November 30, 2017 be accepted. Paula Fudge seconded the motion and it passed by a vote of 5-0.

Council Member Walk: Nancy Kehne conducted the monthly Council member walk and did not have any issues to report.

Ratify Issuance of CCV Permit No. 409-11005 - Front Walk to street - 4301 Glenridge Street (Walters): Jerry and Nicole Walters submitted a building permit revision for their home at [4301 Glenridge Street](#), in the Town of Chevy Chase View. The application complies with all of the applicable rules and restrictions of the Chevy Chase View Municipal Code.

Mr. Toomey's review is based upon a description of the revision on the application, as well as a section of the original site plan with the revision overlaid onto it. The scope of the change is to add a front walkway from the front porch to the curb at the street. The walkway will be a three-foot wide, bluestone slate, on a concrete slab base. The site plan indicates that the walkway may have steps, as needed, for the change in grade, and that it will curve to meet the curb at a point 20 feet away from the existing right-of-way tree.

A building permit from the Montgomery County Department of Permitting Services is not needed. Mr. Toomey recommended on November 16, 2017, that the Council should approve the application. The Council unanimously approved the permit application via email on November 30, 2017. Paula Fudge moved that the permit for the front walk be ratified. Nancy Kehne seconded the motion and it passed by a vote of 5-0.

Report Issuance of CCV Permit 410-12001 - Dumpster - 4221 Franklin Street (Saylor): Application Received December 4 2017 - Permit Issued December 4, 2017. Permits for dumpsters or portable storage units for projects that do not require a construction permit from the Town are processed the day in which the application is received, signed by the

Council Chairperson, and delivered to the applicant with instructions for the right-of-way care and protection requirements.

CCV Building Permit Summary for December 2017

New applications for a Building Permit

- 4217 Glenridge Street (Michele M. Dombo Construction Management, LLC) Major addition, driveway, and driveway apron - applied 12/6/17
- 4013 Glenrose Street (Gonella) Side entry door and roof overhang - applied 12/12/17

Applications for Building Permit granted interim approval

- 4301 Glenridge Street (Walters) Walkway to the curb - applied 11/16/17, approved 11/30/17, issued 11/30/17

Applications for dumpster and storage unit permits

- 4221 Franklin Street (Saylor) Dumpster - applied 12/4/17, issued 12/4/17

Applications on hold pending further information on the application

- 4217 Glenridge Street (Michele M. Dombo Construction Management, LLC) Major addition, driveway, and driveway apron - applied 12/6/17

Approved applications awaiting issuance of the Chevy Chase View permit

- 4216 Everett Street (Adams and Metzger) Major addition - applied 3/1/17, approved 4/19/17

Active and open permit construction projects

- 3819 Everett Street (Hamilton and Chen) Construction of a new home- applied 2/23/17, approved 3/15/17, issued 5/23/17
- 4220 Everett Street (Collins and Miller) Addition and detached garage - applied 6/7/15, approved 6/21/17, issued 7/28/17
- 4201 Franklin Street (Scarff) Portable storage unit - applied 9/7/17, issued 9/8/17
- 4221 Franklin Street (Saylor) Dumpster - applied 12/4/17, issued 12/4/17
- 4014 Glenridge Street (Michele M. Dombo Construction Management, LLC) Deck - applied 11/3/17, approved 11/15/17, issued 11/15/17
- 4018 Glenridge Street (Egan) Major addition - applied 1/10/17, approved 1/18/17, issued 3/20/17
- 4018 Glenridge Street (Egan) Driveway apron - applied 10/19/17, interim approval 11/25/17, issued 11/25/17
- 4102 Glenridge Street (DeSarno) New house - applied 6/1/17, interim approval 10/15/17, issued 10/16/17
- 4301 Glenridge Street (Walters) New house construction - applied 6/13/16, application revised 8/5/16, approved 9/21/16, issued 1/5/17, revised 2/15/17
- 4301 Glenridge Street (Walters) Walkway to the curb - applied 11/16/17, approved 11/30/17, issued 11/30/17
- 3901 Saul Road (Sartain) Addition - applied 8/10/17, variance approved 9/20/17, application approved 9/20/17, issued 11/20/17

- 4317 Saul Road (Crisafulli) Addition and detached garage - applied 8/28/17, approved 9/20/17, issued 10/19/17

Completed projects since the November 2017 Council meeting

- 3910 Dresden Street (O'Rourke) Pergola - applied 4/22/17, approved 5/17/17, expired 11/17/17
- 4200 Dresden Street (Whisman) Dumpster - applied 10/30/17, issued 10/31/17, completed 12/5/17
- 3819 Everett Street (Hamilton and Chen) Fence - applied 10/28/17, interim approval 11/6/17, issued 11/6/17, completed 11/21/17
- 4105 Everett Street (Schmitz/Held) Storage units - applied 10/22/17, issued 10/23/17, completed 12/5/17
- 4113 Glenridge Street (Dunn) Storage unit - applied 11/6/17, issued 11/7/17, completed 12/10/17
- 4301 Glenridge Street (Walters) Dumpster - applied 12/1/16, interim approval 12/2/16, issued 12/2/16, completed 11/16/17
- 4301 Glenridge Street (Walters) Storage unit - applied 11/6/17, issued 11/7/17, completed 11/16/17

Progress Report on WSSC Cedar Lane Roadway Restoration and Removal of Existing Side Islands and Installation Center Islands: WSSC has advised the Town that its paving contractor, M T Laney, expects to complete the milling/paving, as well as striping by December 22nd.

Montgomery County Department of Transportation has informed the Town that it will address the Summit Avenue serious safety issues regarding vehicles traveling north of Dresden Street toward Summit Avenue/Cedar Lane intersection when the paving and striping is completed.

Update on SHA Safety Study of Connecticut Avenue between Saul Road and Washington Street: The Town awaits the date when SHA officials will be conducting a meeting to share preliminary assessments of the ongoing 90-day study. This study is a result of the Town's request that SHA study operational and multi-modal safety impacts along MD 185 between Saul Road and Washington Street. The study began in early September when normal traffic patterns resumed.

Town Logo and Seal Design Discussion: The Town Council reviewed and considered options for soliciting Town logo and seal designs.

Building Permit Application - Roof Overhang for New Entry Door - 4013 Glenrose Street (Gonella): Donna and Jon Gonella submitted a building permit application for their home at 4301 Glenridge Street, in the Town of Chevy Chase View. The application complies with all of the applicable rules and restrictions of the Chevy Chase View Municipal Code.

Mr. Toomey's review is based upon the description of the project on the application, the Location Drawing produced by Capitol Surveys, Inc, dated February 4, 2016, with the project location overlaid on the drawing, and a sketch of the proposed work. The scope of the project is to construct a 3-foot by 6-foot 8-inch roof over a new entry door to be constructed on the side of their home. The new roof will be setback approximately 22 feet from the left (west) side property line. A porch

roof is allowed to project 2 feet into a side setback requirement and could be as close as 13 feet from a side property line. Mr. Toomey recommended approval of this application. A permit from Montgomery County will also be required for this project.

Nancy Kehne moved that the permit for the door overhang be approved. Tom Brown seconded the motion it passed by a vote of 5-0.

Motion to Adjourn: At 8:20 p.m., Nancy Kehne moved the meeting be adjourned. Tom Brown seconded the motion and it passed by a vote of 5-0.

Time and Place of Next Meeting: The Council will meet next for its monthly Council meeting on Wednesday, January 17, 2018, at 7:00 p.m., at the Christ Episcopal Church, Kensington, Maryland.

Respectfully submitted,
Jana Coe, Town Manager

NOTES AND REMINDERS -

Leaf Removal Ends on December 31, 2017: Hughes Landscaping, Inc. will remove all leaves on a weekly basis, weather permitting, until December 31, 2017. **Please do not mix your grass clippings with the leaves at the curb.**

Leaves are to be placed at curbside and made accessible for truck pickup. Sticks, trash, rocks and other rubbish will not be collected and should be bagged for normal trash pickup. Leaves should not be shredded or bagged. For the residents on Connecticut Avenue, Cedar Lane, Kensington Parkway and Saul Road, your leaves also will be picked up weekly. Please rake your leaves to the sidewalk. For liability reasons, do not place leaves on our sidewalks. In the event that you do not have a sidewalk, please rake your leaves as close to the street as possible.

Bulk Pick-Up - The next monthly bulk pick-up is scheduled on **Saturday, January 6, 2018**. As a reminder, heavy refuse includes major appliances (must have Freon removed), furniture, large toys, bicycles, and plumbing fixtures. Excluded are batteries, propane tanks, bricks, general construction debris and iron pipes. Please have your items at the curb by 7:00 AM on Saturday as the truck comes through early.

Maintenance of Shrubbery between Curb and Private Property: This is a friendly reminder to clear or trim shrubbery growing over sidewalks and maintain the area between your property and the street curb.

Application for Building Permit - Building Permit Applications for consideration at the January 17, 2018, meeting must be submitted to the Town Manager by 5:00 p.m. on January 3, 2018. Please note that the review may take several days and an application is not considered perfected until the Town Permit Administrator-Municipal Engineer completes his review. Please contact Jana Coe, Town Manager, at ccviewmanager@verizon.net or 301-949-9274.

**PLEASE TAKE ADVANTAGE OF THE FOLLOWING THREE COMMUNICATION
OPTIONS FOR TOWN RESIDENTS ONLY**

1. Sign Up for eTownMailings: You can now receive the monthly CCV Council meeting minutes and other Council messages and important announcements from the Town Manager. This does not replace the CCV listserv. Go to the CCV website - on the front page under "Quick Links" - you will find the box that says "eTown Mailings". Enter your mail address in the white field, then hit "Go". This will take you to the website of our partner, Constant Contact. Re-type your email address in the box that says "Confirm your email address". Enter your first name, last name and street address in the section titled "Your Information". Finally click the button at the bottom left that says "Save Profile Changes". After you have completed these steps, you will receive an email confirming your registration. Please note that when one member of your household registers for our electronic mailing list, we will discontinue mailing hard copies of these documents to your household.

2. Town Directory and Members Only Access: The Town publishes a Resident Directory in early Fall each year. In addition, this Resident Directory is available online, when you to sign up for "Members Only" (link) access to the Resident Directory. When you sign up for access, the online Resident Directory will be updated to include the information you provide. If you are new to the Town, we would like to add you to the Town's online Resident Directory. Then, when the annual directory is reprinted in the Fall, your information will be included in the printed version as well. The Town Manager administers online access accounts and formally activates residents' accounts. You will receive an email with instructions once approved. We take your privacy seriously and have done everything possible to bring this useful content to you in a secure manner.

3. Listserv - Please consider becoming a member of the CCV listserv. Send an email to ChevyChaseViewNet-subscribe@yahoogroups.com. **As a reminder, the ChevyChaseViewNet listserv is not intended to be used by residents to contact the Town Manager or Council members. For the latter, please use the appropriate telephone number or email address for the Town Manager or Town Council member(s). To ensure the timeliest response on matters related to Town business or the Chevy Chase View Council, your inquiries are best directed to the Town Manager at ccviewmanager@verizon.net or by calling 301-949-9274.**

Website - Please visit our website at www.chevychaseview.org

Storm Drains - If there is a storm drain adjacent to your property, would you mind helping us out? If you could clear the accumulated debris from the grates occasionally, it will be better to add this debris to the weekly yard pickup as opposed to ending up in the Chesapeake Bay! Thank you.